

### 3.5.1. Number of MoUs, collaborations / linkages-2021-2022

Name of the MoU	Name of the collaborating agency	Year of signing	Duration of MoU	List the actual activities under MOU
MOU For Skill upgradation of CE and ME students	Xtrude engineers pvt Ltd.	26 Feb 2022	1year	AutoCAD Training



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#### MEMORANDUM OF UNDERSTANDING

BETWEEN

ITM, GWALIOR

AND

XTRUDE ENGINEERS Pvt. Ltd.

This Memorandum of understanding is renewed on 26<sup>th</sup> February 2022 between ITM, Gwalior which is AICTE recognized and RGPV affiliated Group of Institutions. One of the largest groups of Engineering Institutions. Situated at Sithouli on NH-75, Jhansi Road, Gwalior – 4745001 (MP) INDIA. Herein referred as **INSTITUTE**.

AND

Xtrude Engineers Pvt. Ltd. (PTC Authorized Training Centre) which is imparting various training to the engineering students/Professionals in the disciplines of Mechanical, Electrical, Electronics, CS/IT, Civil and Architecture, having **Corporate office** at SCO-21, Beant Singh Aman, Nagar, Bela Road, Near Easy Day, Ropar, Punjab- 140001. Herein referred as **TRAINING CENTRE**.

INSTITUTE OF TECHNOLOGY & MANAGEMENT  
ITM Gol Campus, opp. Sithouli Railway Station  
NH-75, Jhansi Road, Gwalior: M.P. 475001 INDIA

**TRAINING CENTRE** will conduct various Training Modules like CATIA, CREO, SOLIDWORKS, ANSYS to Mechanical branch and AUTOCAD, REVIT, STAAD.PRO, PRIMAVERA to Civil branch of ITM, Gwalior at Institute's Premises by providing specialized Faculties / Trainers.

- Both parties will work towards creating better awareness and prospects for better employability of participant at **INSTITUTE**.
- **TRAINING CENTRE** in consultation with **INSTITUTE** will create and refine Courses as per current training program and industry demand and Accreditation requirement.

Course Name, Duration, Fee will be as per **ANNEXURE – 1**.

### **1. Responsibility of Training Centre**

To provide certified faculty/trainers with requisite knowledge and experience in teaching/training and will ensure substitute certified Faculty / Trainers and Lab Instructors of similar specialization as per requirement, provide courseware to conduct the training modules to participants and recognized certificate from the parent companies or with the parent company logo after successful completion of training by participants.

**FACULTY DEVELOPMENT PROGRAM:** The **TRAINING CENTRE** shall bundle a free Faculty Development Program for faculty members of Mechanical & Civil branch of the Institute.

### **2. Responsibility of the Institute**

To provide requisite infrastructure to conduct course including classrooms, Computer Hardware/Software, Computer projector, black/white board, power-backup & other related utilities.

### **3. Duration of Agreement**

The duration of this agreement shall be for a period of **2 Years** from the date of signing and if not renewed or amended in writing the same shall be considered as expired and / or terminated.

### **4. Termination**

4.1 This agreement can be terminated by any of the two parties by a written Letter giving **One (1) month notice period**.

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ITM Gol Campus, opp. Sithouli Railway Station  
NH-75, Jhanasi Road, Gwalior. M.P. 475001 INDIA



4.2 Upon expiry of the Notice period this Agreement will be terminated and both the parties will settle their accounts.

4.3 Any Notice, request or other communication required or permitted to be given or made under this Agreement to **INSTITUTE** or **TRAINING CENTRE** shall be in writing. Such notice or request shall have been given or made when it shall have been delivered by hand, Email, with a copy by facsimile. To the party to which it is addressed at such party's address specified below or at such other address as such party shall have designed by notice to the party for giving such notice or making such request:

<u>INSTITUTE</u>	<u>TRAINING CENTRE</u>
<p>For ITM Gwalior</p> <p>Director,</p> <p>ITM, Gwalior</p> <p>Opp. Sithouli Railway Station,</p> <p>NH-75 Jhansi Road, Sithouli</p> <p>Gwalior – 475001 (MP)</p> <p>Phone: 0751-2432977</p> <p>Fax: 0751-2432988</p>	<p>For Xtrude Engineers Pvt. Ltd.</p> <p>Managing Director,</p> <p><b>Corporate Office-</b></p> <p>Xtrude Engineers Pvt. Ltd.</p> <p>SCO-21, Beant Singh Aman Nagar, Near</p> <p>Easy Day, Bela Road, Punjab-140001</p> <p>Phone: 09667665022</p>

4.4 In Case of any dispute or difference whatsoever arising between the parties out of relating to the construction, meaning, scope, operation or effect of this contract or the validity or the breach there of shall be settled by arbitration in accordance with the Rules of Arbitration of the Indian Council of Arbitration and the award made in pursuance thereof shall be binding on the parties. However the court of jurisdiction would be Gwalior.

4.5 Except as otherwise specifically provided here in this Agreement. Shall bind and inure to the benefit of each party's successors and permitted assigns.

4.6 The parties here to acting themselves or through representatives duly Authorized. Have cause this agreement to be signed in their respective names as of the day and the year written above.

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ITM Gol Campus, opp. Sithouli Railway Station  
NH-75, Jhansi Road, Gwalior, M.P. 475001 INDIA



**Dean (R&D)**  
Institute of Technology & Management  
Gwalior (M.P.) INDIA

Witnesses:

1. ....

For

ITM, Gwalior

2. ....

For

Xtrude Engineers Pvt. Ltd., Ropar

*Lania Das*  
*Assistant Director - Training*

*Mr. Mayank Chauhan (M) Chauhan*  
*Training Department*

**Terms & Conditions:**

1. The INSTITUTE shall take the feedback of the trainers of TRAINING CENTRE as and when required and would share it with TRAINING CENTRE. TRAINING CENTRE shall replace the trainer if required.
2. TRAINING CENTRE should have same course content, material of standard training as at their center.
3. The INSTITUTE will not offer any type of job opportunity to the experts of the TRAINING CENTRE directly or indirectly as well as TRAINING CENTRE will not offer any type of job opportunity to the employees of INSTITUTE directly or indirectly, during training program and also upto the completion of the training program.
4. Both the parties will bear the expenditure for their responsibility by their own and one party shall not bear expenditure for the responsibility of the other party.
5. Trainings will be conducted at ITM, Gwalior premises for Mechanical & Civil branch students.
6. Contents of the training module(s) may be reviewed & revised as per renewal of MOU.
7. All the traveling expenses of faculty/trainers are borne by TRAINING CENTRE.
8. These rates are valid for batches running under the MOU.
9. Payment will be done after successful completion of training of Every Module on the basis of 30% attendance criteria. Minimum 40 students will participate in the training per module per branch.
10. If feedback of training is not good or up to the mark. The INSTITUTE may decide to discontinue/reschedule/repeat the training.

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ITM Gol Caves, opp. Sihouli Railway Station  
M-75, Jhansi Road, Gwalior M.P. 475001 INDIA

11. Mode of Payment would be Cheque / DD payable in favor of Xtrude Institute of Training payable at Haridwar or by online fund transfer as per the policy & convenience of the Institute.

12. Xtrude Engineers Pvt. Ltd. will provide Guaranteed Placement Support followed by On Job Training (OJT) to the students-

- Xtrude will offer Job opportunities to all the students-2 times in their final year- 1<sup>st</sup> Opportunity will be as ON JOB TRAINING and 2<sup>nd</sup> Opportunity will be as FINAL RECRUITMENT.
- Xtrude will provide paid OJT-On Job Training to 100% students it trains, in the beginning of 8<sup>th</sup> Sem. OR at the end of 7<sup>th</sup> Sem.
- Xtrude will organize Final Recruitment Drives in the college (Virtual or In campus) for the students who successfully completes the training/ training and OJT, they then will be eligible to sit in the Interview and crack it through their skills and Knowledge.
- Xtrude will also take care of candidate's first month salary, to be on time and as described in JD during OJT.
- Stipend in OJT will be offered in between 10,000 to 20,000 per month in hand.
- The OJT will be for those students who are in final year.
- Xtrude will organize Final Recruitment drives for the students who will complete the training/ training and OJT and these students will be offered higher packages in between 2.5LPA to 4.80 LPA at the time of their final examination.
- OJT/Placement will be provided in Core companies only at core profiles.
- Xtrude will line up the number of core companies for the OJT till all the students get placed.
- Maximum 3-4 core companies will be lined up for the final recruitment offering packages in between 2.5LPA. to 4.80 LPA.
- Xtrude will raise the invoice only for a candidate who will join the company for OJT not for the student who got selected in the OJT but not joined.
- Unfortunately if few students will not select in the Final Recruitment Drives of the company offering higher package then that student can get back to their previous company where he/she was doing OJT.
- Xtrude is responsible to take permission from the company on behalf of students for the leaves that is required during the final examination.
- Xtrude will not be responsible for the students who join the company but left within a month or before final examination.
- Xtrude will only charge once at the time of OJT. Xtrude will raise the invoice after a week of joining and it should be cleared within a week. Xtrude will not charge any amount for organizing Final Recruitment Drives.

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13. Training Centre will provide these trainings (Mentioned in this MOU) to ITM, Gwalior in Gwalior-Chambal Region.

14. The Certificates will be provided after the successful completion of the training module.

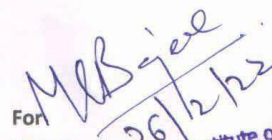
15. The curriculum is subject to minor changes as and when required based on the suggestions of College HOD or Coordinator and inputs from students.

16. In spite of training, Xtrude Engineers Pvt. Ltd. will also provide such extra benefits (exclusively for the students of ITM, Gwalior):

- Software.
- Video Tutorials, E-Books.
- Software Student License.
- Certificate – Xtrude Engineers Pvt. Ltd.
- Industrial Projects.
- Life Time Membership to the students in terms of Technical Support.



For  
Xtrude Engineers Pvt. Ltd.,  
Name: Megha Lekhwani  
Designation: Training and Placement Head  
Date: 26<sup>th</sup> February 2022  
Place: Ropar, Punjab



For  
ITM, Gwalior  
Name: Dr. Meenakshi Majumdar  
Designation: Director  
Date:  
Place: Gwalior (M.P.)

DIRECTOR  
Institute of Technology & Management  
Gwalior (M.P.)

INSTITUTE OF TECHNOLOGY & MANAGEMENT  
ITM Gol Carampus, opp. Sithouli Railway Station  
NH-75, Jhanasi Road, Gwalior M.P. 475001 INDIA

ANNEXURE – 1

Course Fee & Reimbursement

For CIVIL Branch:

1. Course Fee for AutoCAD (2D+3D) of 60 hrs.

Rs. 1500/- (Inclusive of S.T.) per student

2. Course Fee for REVIT of 60 hrs.

Rs. 1600/- (Inclusive of S.T.) per student

3. Course Fee for STAAD.PRO of 60 hrs.

Rs. 1600/- (Inclusive of S.T.) per student

4. Course Fee for PRIMAVERA of 60 hrs.

Rs. 2000/- (Inclusive of S.T.) per student

For MECHANICAL Branch:

1. Course Fee for AutoCAD (2D+3D) of 60 hrs.

Rs. 1700/- (Inclusive of S.T.) per student

2. Course Fee for SOLID-WORKS of 60 hrs.

Rs. 1700/- (Inclusive of S.T.) per student

3. Course Fee for CATIA of 60 hrs.

Rs. 1700/- (Inclusive of S.T.) per student

4. Course Fee for ANSYS of 60 hrs.

Rs. 2000/- (Inclusive of S.T.) per student

TDS:

As required will be deducted.

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NH-75, Bhanasi Road, Gwalior M.P. 475001 INDIA

## Activity – AutoCAD Training



### INSTITUTE OF TECHNOLOGY & MANAGEMENT, GWALIOR (M.P.)

2021-2022

#### Compliance Report

Name of the Course: 21-CE02 – AUTOCAD Training

Resource Person: Mr. Rajesh Saxena, Sr. Technical Consultant (Xtrude Engineers Pvt. Ltd.)

Target audience: B.Tech. CE (2019-2023) Batch

Duration of Course: 60 Hours

Date: 04-03-2022 to 14-03-2022

Time: 10:00 AM to 05:00 PM

Total Number of students enrolled: 26

Total Number of Students completed: 25

Academic Coordinator: Mr. Brajendra Kumar Rajak, Asst Professor - Civil Engineering

Faculty Coordinator / Curriculum Design: Mr. Gagan Mudgal, Asst Professor - Civil Engineering

Program Coordinator: Ms. Tania Das, Assistant Director Training - TAP CELL

Organised By: Department of Civil Engineering & TAP CELL

#### Course Objectives:

- To provide students with a comprehensive understanding of AutoCAD software and its applications in civil engineering.
- To develop skills in creating, editing, and managing 2D and 3D drawings using AutoCAD.
- To enable students to apply AutoCAD tools for designing and drafting civil engineering projects.
- To enhance problem-solving abilities through practical exercises and real-world project simulations.
- To familiarize students with industry standards and best practices in civil engineering drafting.
- To prepare students for professional roles requiring proficiency in AutoCAD.





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- Capability to design and draft civil engineering projects, including site plans, building layouts, and infrastructure designs.
- Understanding of industry standards and practices in civil engineering drafting.
- Enhanced problem-solving skills through the application of AutoCAD in real-world scenarios.
- Preparedness for careers in civil engineering roles requiring AutoCAD expertise.

Final Assessment test completed on 14<sup>th</sup> March 2022.

Department of Civil Engineering  
Institute of Technology and Management Gwalior

Assistant Director-Training TAP CELL  
Institute of Technology & Management (ITM) Gwalior (M.P.)



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Institute of Technology & Management  
Gwalior (M.P.) INDIA



ACADEMIC COORDINATOR  
MR. BRAJENDRA KUMAR RAJAK  
ASST PROFESSOR  
CIVIL ENGINEERING

FACULTY COORDINATOR /  
CURRICULUM DESIGN  
MR. GAGAN MUDGAL  
ASST PROFESSOR  
CIVIL ENGINEERING

PROGRAM COORDINATOR  
MS. TANIA DAS  
ASSISTANT DIRECTOR TRAINING  
TAP CELL

INSTITUTE OF TECHNOLOGY & MANAGEMENT  
Opp. Sitohail Railway Station, 141-75, Jhansi Road,  
Gwalior - 475001, (M.P.), INDIA

### AUTOCAD TRAINING PROGRAM

#### Course Objectives:

- To provide students with a comprehensive understanding of AutoCAD software and its applications in civil engineering.
- To develop skills in creating, editing, and managing 2D and 3D drawings using AutoCAD.
- To enable students to apply AutoCAD tools for designing and drafting civil engineering projects.
- To enhance problem-solving abilities through practical exercises and real-world project simulations.
- To familiarize students with industry standards and best practices in civil engineering drafting.
- To prepare students for professional roles requiring proficiency in AutoCAD.

#### Course Outcomes:

- Ability to create accurate and detailed 2D and 3D drawings using AutoCAD.
- Proficiency in using AutoCAD tools and commands for civil engineering applications.
- Capability to design and draft civil engineering projects, including site plans, building layouts, and infrastructure designs.
- Understanding of industry standards and practices in civil engineering drafting.
- Enhanced problem-solving skills through the application of AutoCAD in real-world scenarios.
- Preparedness for careers in civil engineering roles requiring AutoCAD expertise.

#### Assessment:

Final Assessment test will be conducted on 14th March 2022.

#### To Get the Course Completion Certificate:

Participants must have 75% of attendance.



**Add on Course**  
on  
**21-CE02 – AUTOCAD Training Program**

*Organized by*  
**Department of Civil Engineering & TAP CELL**

**DURATION: 60 HOURS**  
**DATE: 04-03-2022 TO 14-03-2022**  
**TIME: 10:00 AM TO 05:00 PM**

[www.itmgoi.in](http://www.itmgoi.in)



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**Gwalior (M.P.) INDIA**



Attendance of the training program



**INSTITUTE OF TECHNOLOGY & MANAGEMENT, GWALIOR (M.P.)**

2021-2022

**21-CE02 - AUTOCAD Training Attendance Sheet**

Date: 04-03-2022 To 14-03-2022

Time: 10 AM To 5 PM

Sl. No.	Roll No.	Full Name	04/03/2022		05/03/2022		06/03/2022		07/03/2022		08/03/2022		09/03/2022	
			M	E	M	E	M	E	M	E	M	E	M	E
1	0905CE11004	Abhay Kulkarni	A	A	A	A	A	A	A	A	A	A	A	A
2	0905CE11003	Adak Tushar	A	A	A	A	A	A	A	A	A	A	A	A
3	0905CE11006	Harshada Sarah Dhaple	A	A	A	A	A	A	A	A	A	A	A	A
4	0905CE11007	Kaif Qureshi	A	A	A	A	A	A	A	A	A	A	A	A
5	0905CE11008	Laha Varun	A	A	A	A	A	A	A	A	A	A	A	A
6	0905CE11009	Mishra Adar	A	A	A	A	A	A	A	A	A	A	A	A
7	0905CE11010	Pratik Sharma	A	A	A	A	A	A	A	A	A	A	A	A
8	0905CE11011	Pratik Sharma	A	A	A	A	A	A	A	A	A	A	A	A
9	0905CE11014	Pranav Kumar	A	A	A	A	A	A	A	A	A	A	A	A
10	0905CE11013	Pranshu Dhillon	A	A	A	A	A	A	A	A	A	A	A	A
11	0905CE11005	Rishi Singh Choudhary	A	A	A	A	A	A	A	A	A	A	A	A
12	0905CE11017	Rishabh	A	A	A	A	A	A	A	A	A	A	A	A
13	0905CE11018	Rishabh	A	A	A	A	A	A	A	A	A	A	A	A
14	0905CE11019	Rishabh	A	A	A	A	A	A	A	A	A	A	A	A
15	0905CE11020	Rishabh	A	A	A	A	A	A	A	A	A	A	A	A
16	0905CE11021	Rishabh	A	A	A	A	A	A	A	A	A	A	A	A
17	0905CE11022	Rishabh	A	A	A	A	A	A	A	A	A	A	A	A
18	0905CE11023	Rishabh	A	A	A	A	A	A	A	A	A	A	A	A



*[Signature]*

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Gwalior (M.P.) INDIA



Attendance of the training program



INSTITUTE OF TECHNOLOGY & MANAGEMENT, GWALIOR (M.P.)

2021-2022

21-CE02 - AUTOCAD Training Attendance Sheet

Date: 04-03-2022 To 14-03-2022

Time: 10 AM To 5 PM

19	0905CE01025	Vishalraj Gaur *	Vishal	Vishal	Vishal	Vishal	Vishal	Vishal	Vishal	Vishal	Vishal	Vishal	Vishal
20	0905CE01026	Yash Srivastava	Yash	Yash	Yash	Yash	Yash	Yash	Yash	Yash	Yash	Yash	Yash
21	0905CE01001	Mahesh Shrivastava *	Mahesh	Mahesh	Mahesh	Mahesh	Mahesh	Mahesh	Mahesh	Mahesh	Mahesh	Mahesh	Mahesh
22	0905CE01002	Pradipendra Jain	Pradip	Pradip	Pradip	Pradip	Pradip	Pradip	Pradip	Pradip	Pradip	Pradip	Pradip
23	0905CE01017	Ashwini Singh *	Ashwini	Ashwini	Ashwini	Ashwini	Ashwini	Ashwini	Ashwini	Ashwini	Ashwini	Ashwini	Ashwini
24	0905CE01019	Sourabh Singh Chauhan	Sourabh	A	A	A	Sourabh	Sourabh	A	A	Sourabh	A	A
25	0905CE01014	Rohit Pathak *	Rohit	Rohit	A	A	A	A	Rohit	Rohit	A	A	A



*[Signature]*

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Gwalior (M.P.) INDIA



Certificates of the training program

Date of Issue: May 2022

# Certificate of Completion



This is to certify that

Mr. **Kasif Qureshi**

has successfully completed  
60 Hrs. Industrial Training Requirement of:

**AUTOCAD** (Civil)  
(2D Drafting Software with Real Time Project)

4th March 2022 to 14th March 2022

**Wish you all the best for your future endeavour!!!**



Xtrude Engineers Pvt. Ltd. is the training partner  
of ITM Group of Institutions.

H-189, Sec-63, Lehia Road,  
Noida, U.P. (201301)  
info@xtrudeengineers.com

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www.xtrudeengineers.com



Managing Director  
Xtrude Engineers Pvt. Ltd.

Certificate No. XEN0522ITM069





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Gwalior (M.P.) INDIA



Certificates of the training program

Date of Issue: May 2022


# Certificate of Completion



This is to certify that  
**Mr. Udayraj Dhakad**  
 has successfully completed  
 60 Hrs. Industrial Training Requirement of:

**AUTOCAD** (Civil)  
 (2D Drafting Software with Real Time Project)

4th March 2022 to 14th March 2022  
**Wish you all the best for your future endeavour!!!**



Xtrude Engineers Pvt. Ltd. is the training partner  
of ITM Group of Institutions.

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Managing Director  
Xtrude Engineers Pvt. Ltd.

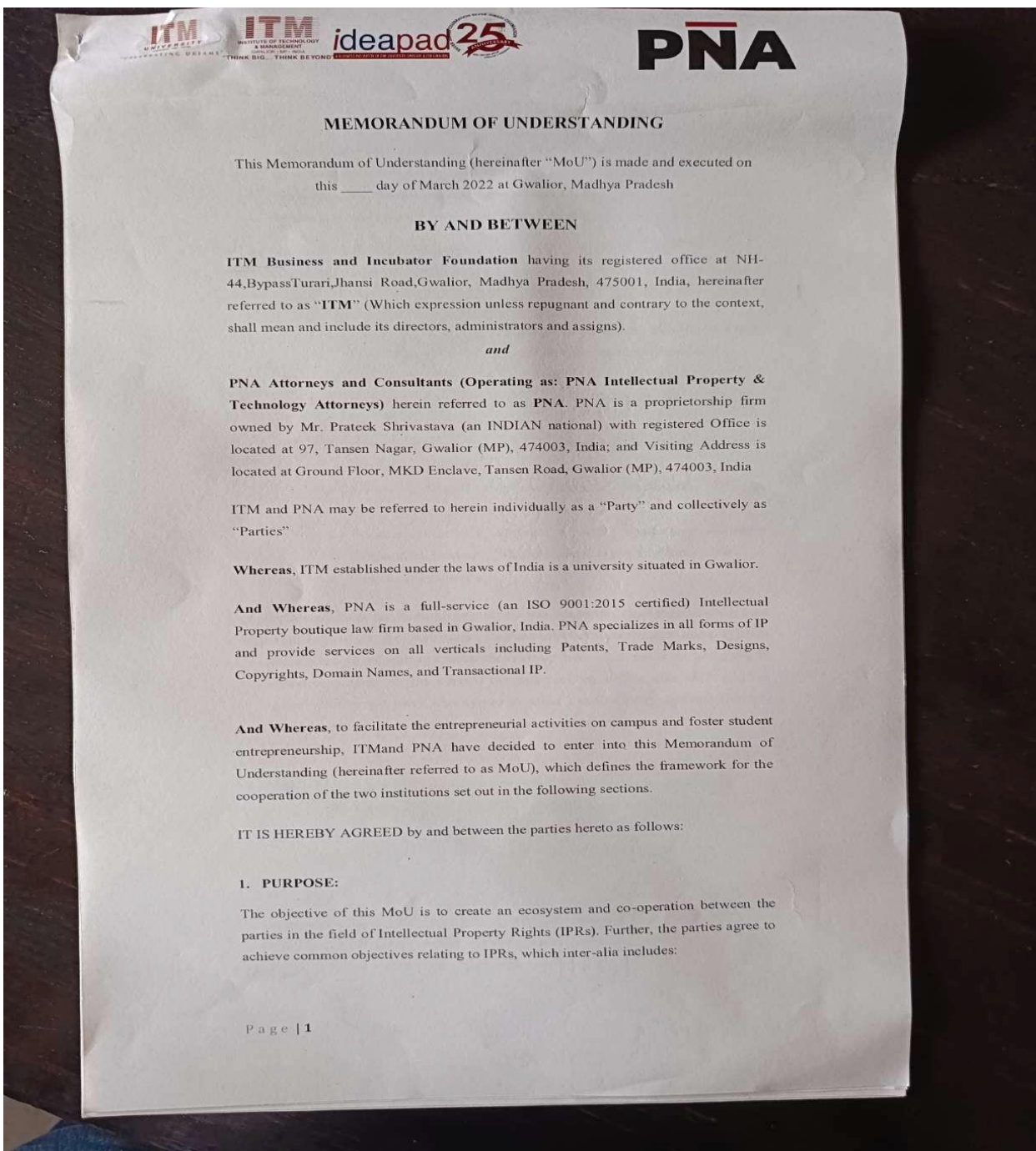
Certificate No. XEN0522ITM080



  
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Name of the MoU	Name of the collaborating agency	Year of signing	Duration of MoU	List the actual activities under MOU
MOU for IPR ecosystem and support	PNA Attorneys & Consultant	03March 2022	3year	<ul style="list-style-type: none"> <li>• Expert Talk</li> <li>• Logo Filling</li> <li>• Kapila committee Member</li> </ul>



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- a. Create a conducive IP ecosystem for the first party and stakeholders thereof which are including but not limited to colleges, incubators, incubates, students, professors etc.
- b. Promotion of public awareness of protection of IPRs.
- c. Maintain a transparency throughout the enforceability of this MoU.

## 2. SCOPE OF CO-OPERATION:

2.1 The second party mentioned herein agrees to provide services in general in the field of IPRs which are including but not limited to the following:

- a. Organising Webinars/Seminars in collaboration with the first party in the field of IPRs throughout the enforceability of this MoU.
- b. Advising on queries received from the first party relating to IPRs.
- c. Providing patentability opinions to the first party and stakeholders thereof.
- d. Drafting of patent applications (provisional, complete, divisional, patent of addition etc.)
- e. Filing of IPR applications (Patents, Trademarks, Designs, Copyright, and Geographical Indications).
- f. Prosecution related services of IPR applications (Patents, Trademarks, Designs, Copyright, and Geographical Indications).
- g. Annuity Management.

2.2 The Second Party mentioned herein above also agrees to extend their services on a pro-bono basis for the Department for Promotion of Industry and Internal Trade (DPIIT) recognized start-ups under the Start-up India Intellectual Property (SIPP) facilitation scheme till the time of the enforceability of the said SIPP scheme. Further, the second party also agrees to assist the first party and stakeholders thereof in getting their entity registered as a partnership firm, LLP, and Private Limited Firm and get their entity recognized as a DPIIT registered start-up.

2.3 About SIPP scheme: The scheme was launched by the Government of India which facilitates the Start-ups to file application for patents, design and trademarks through registered facilitators in appropriate IP offices by paying only the Government/Official fee. As of now, the said scheme is applicable till March 2023.

2.4 The second party (PNA) agrees to provide the following services, on a pro-bono basis, for DPIIT recognized start-ups:

### a) Patents:







- General advisory on patents to start-ups.
- Assistance in filing and disposal of the patent application.
- Drafting of specification for inventions of start-up.
- Preparing and filing responses to examination reports and other queries, notices or letters by the IP office.
- Appearing on behalf of start-up at hearings, as may be scheduled.
- Contesting opposition, if any, by other parties, and
- Ensuring final disposal of the patent application.

**b) Trademarks:**

- General advisory on trademark to start-ups.
- Assistance in filing and disposal of trademark applications.
- Preparing and filing responses to examination reports and other queries, notices or letters by the IP office.
- Appearing on behalf of start-up at hearings, as may be scheduled.
- Contesting opposition, if any, by other parties, and
- Ensuring final disposal of the trademark applications.

**3. Costing:**

3.1 Neither Party shall enter into any contract on behalf of the other Party nor commit the other to any expense without the other Party's prior express written authority.

3.2 All activities carried out under the terms of this MoU shall be separately negotiated and determined by both Parties and/or the startup involved, in a separate writing, subject to available resources and giving consideration to other limiting conditions.

3.3 Each Party shall bear its own costs and expenses for the activities arising from this MoU unless otherwise mutually arranged and agreed upon by the Parties in writing.

3.4 As agreed above, the second party will provide their professional services relating to Patents and Trademarks, on a pro-bono basis, to DPIIT recognized start-ups. However, for a normal case without any DPIIT registration, both parties i.e. PNA &ITM will mutually decide the charges as per services provided and agrees to work on the quotes as annexed for IPR related services in India. The charges will be paid directly by the person(s) or an entity or entities availing the services. Both parties mutually decide that the first party will not be responsible for any kind of payment related matters on behalf of the person(s) or an entity or entities availing services connected via ITM.



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Gwalior (M.P.) INDIA



- a. Charges for Patents are annexed as Annexure – A;
- b. Charges for Trademarks are annexed as Annexure – B;
- c. Charges for Industrial Designs are annexed as Annexure – C; and
- d. Charges for Copyrights are annexed as Annexure – D.

#### 4. Enforceability:

The said MoU will enter into the force on the day following the date of its signature for a duration of three years, with an aim to being renewed, subject to the Parties' mutual agreement.

#### 5. CONFIDENTIALITY:

5.1 The Parties acknowledge that the existence and all the terms of this Agreement including any amendment to this agreement / any separate agreement to be executed hereinafter and any oral or written information exchanged between the Parties in connection with the preparation and performance of this Agreement are regarded as confidential information.

5.2 Both the parties hereby undertake that they shall not at any time during the continuance in force of this Agreement or any time later divulge any information in relation to the other party's affairs or activities especially to any third party nor disclose such information to any third party except as may be required in carrying out the terms of this Agreement hereto solely and/or for the purposes of rendering services pursuant to this Agreement and shall only be so provided with the prior written consent of both the Parties.

#### 6. OWNERSHIP AND INTELLECTUAL PROPERTY RIGHTS:

6.1 All Parties agree to respect each other's rights to intellectual property. All proprietary information, copyrights, trademarks, trade names, logos and any other intellectual property of each Party shall remain the exclusive property of that Party only.

6.2 Except as expressly provided herein or otherwise in writing by both Parties, this MOU does not grant or authorize either Party any ownership rights or interest in the other Party's trade name, trademarks or copyrights, or any intellectual property work.

#### 7. RENEWAL, TERMINATION AND AMENDMENT:

7.1 The parties hereby agree that this MoU shall remain in force for a period of **THREE** years from the last date of signature. The period can be extended upon written agreement by the parties upon mutually agreed terms and conditions.



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Institute of Technology & Management  
Gwalior (M.P.) INDIA



7.2 The parties hereby agree that this MoU may be terminated by giving a prior written notice at least three months in advance before the date of termination. However, any activities which is being conducted under this agreement or any separate agreement shall continue to be conducted by the Parties notwithstanding the termination and in respect of those activities termination shall take effect only upon the completion of those activities.

7.3 Any amendments and/or modifications of this MoU, made by mutual agreement between the Parties, shall be submitted for prior approval of the delegated authorities of the Parties.

7.4 Either party may terminate this MoU at any time by issuing/giving at least 90 calendar days' written notice to the other party. The early termination of this MoU will not affect the completion of any co-operation measures that were agreed for on-going projects whilst it was in force.

**8. NO INDIRECT/CONSEQUENTIAL LOSS**

A party shall not be liable towards another Party in connection with this MoU for any direct, indirect, punitive and/or consequential damages, whatsoever, such as, but not limited to, loss of profit, loss of production and/or similar.

**9. FORCE MAJEURE**

11.1 No Party shall be liable to the other if, and to the extent, that the performance or delay in performance of any of its obligations under this MOU is prevented, restricted, delayed or interfered with, due to circumstances beyond the reasonable control of such party, including but not limited to, Government legislations, fires, floods, explosions, epidemics, accidents, acts of God, wars, riots, strikes, lockouts, or other concerted acts of workmen, acts of Government and / or shortages of materials, loss or damage to satellites, loss of satellite linkage or any other data communications linkage, loss of connectivity or any other irresistible force or compulsion.

11.2 The Party claiming an event of force majeure shall promptly notify the other party in writing and provide full particulars of the cause or event and the date of first occurrence thereof, as soon as possible after the event and also keep the other Party informed of any further developments. The Party so affected shall use its best efforts to remove the cause of non-performance, and the Parties shall resume performance hereunder when such clause is removed.



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# PNA

### 10. NON-BINDING NATURE OF THIS MOU

This MOU is a non-binding expression of the current intention of the Parties, and neither Party will incur nor be bound to any legal obligations or expenses hereunder to the other Party until and unless definitive agreements have been negotiated, approved by the statutory authorities of each Party and executed and delivered by authorized representatives of both Parties.

### 11. JURISDICTION:

In case of any disputes arising between the parties, the Courts situated and exercising local jurisdiction in Gwalior shall have the jurisdiction to try, entertain and adjudicate upon any dispute that may arise between the parties. The jurisdiction of the court shall only be in the aid of the arbitration clause as mentioned above.

Signatures		
Name	Mr. Prateek Shrivastava	Meenakshi Mazumdar
Title	Founder/Director, PNA Attorneys and Consultants (Operating as PNA Intellectual Property & Technology Attorneys)	Director ITM - Gwalior

Signatures		
Witness Name	Mr. Anmol Shrivastava	Mr. Pawan Tiwari
Title	Associate	Asso. Prof. - CSE



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Institute of Technology & Management  
Gwalior (M.P.) INDIA



# PNA

*Patents – Annexure A*

S No.	Particulars	Charges
<b>PROFESSIONAL FEE</b>		
1	Towards drafting of patent application in India	10,000
	Towards filing of patent application in India	
	Towards filing of request for examination	
	Towards filing of request for early publication	
	Towards filing of Power of Attorney	
2	Towards filing of Proof of Right document	5000
	Towards reporting of issuance of First Examination Report	
	Towards reviewing of First Examination Report	
	Towards drafting of response to First Examination Report	
<b>PROFESSIONAL FEE, IF HEARING NOTICE IS ISSUED</b>		
3	Towards reporting of issuance of Hearing Notice	5000
	Towards attending the hearing through Video Conferencing	
	Towards filing of written statement post hearing with the Indian Patent Office	

*DISBURSEMENT WILL BE CHARGED ON ACTUALS*

<b>OFFICIAL/GOVERNMENT FEE</b>		
1	<b>Towards filing of patent application in India</b>	
	Natural Person/Start-up/Small Entity/University	1600
	Other than natural person - Large Entity	8000
2	<b>Towards filing of request for examination</b>	
	Natural Person/Start-up/Small Entity/University	4000
	Other than natural person - Large Entity	20,000
3	<b>Towards filing of request for early publication</b>	
	Natural Person/Start-up/Small Entity/University	2500
	Other than natural person - Large Entity	12500

<b>RENEWAL OF PATENTS</b>			
S No.	Particulars	Official fee in INR	Professional Fee
1	For 3 <sup>rd</sup> to 6 <sup>th</sup> year (each year)	Natural Person/Start-up/Small Entity: 800 Other than Natural Person or Large Entity: 4000	500 (each year)
2	For 7 <sup>th</sup> to 10 <sup>th</sup> year (each year)	Natural Person/Start-up/Small Entity: 2400 Other than Natural Person or Large Entity: 12000	500 (each year)
3	For 11 <sup>th</sup> to 15 <sup>th</sup> year (each year)	Natural Person/Start-up/Small Entity: 4800 Other than Natural Person or Large Entity: 24000	500 (each year)
			Signatures
			Name
			Mr. Prateek Shrivastava
			Title
			Founder/Director, PNA Attorneys and Consultants (Operating as PNA Intellectual Property & Technology Attorneys)
4	For 16 <sup>th</sup> to 20 <sup>th</sup> year (each year)	Natural Person/Start-up/Small Entity:	500 (each year)



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		8000 Other than Natural Person or Large Entity: 40000	
5	For filing statement for working of patented invention (Form-27)		1500

*Trademarks – Annexure B*

S No.	Particulars	Charges
<b>Professional Fee</b>		
1	Towards filing of Trademark Application in India	1500
2	Towards filing of affidavit of use in India (if needed)	1000
3	Towards filing of response to the Examination Report (if issued)	3500
4	Towards attending of hearing (if issued)	5000
<b>Official Fee/Government Fee</b>		
1	Towards official fee for filing Trademark Application in India	
	Natural Person/Start-up/Small Entity	4500
	Other than natural person - Large Entity	9000

*Industrial Designs – Annexure C*

S No.	Particulars	Charges
<b>Professional Fee</b>		
1	Towards filing of Design application in India	1500
2	Towards filing of response to the Examination Report	3500
3	Towards attending of hearing	5000
<b>Official/Government Fee</b>		
1	Towards official fee for filing Design application in India	
	Natural Person/Start-up/Small Entity	1000
	Other than natural person - Large Entity	4000

*Copyrights – Annexure D*

S No.	Particulars	Charges in Rs.
<b>GOVERNMENT FEE FOR FILING A COPYRIGHT APPLICATION</b>		
1	For an application for registration or copyright in a:	
	(a) Literary, Dramatic, Musical or Artistic work	500 per work
	(b) Provided that in respect of a Literary or Artistic work which is used or is capable of being used in relation to any goods or services (Section 45)	2000 per work
2	For an application for registration of Copyright in a Cinematograph Film (Section 45)	5000 per work
3	For an application for registration of copyright in a Sound Recording (Section 45)	2000 per work
<b>PROFESSIONAL FEE FOR FILING A COPYRIGHT APPLICATION</b>		
1	Towards filing till final disposal of copyright application	8000

Signatures	
Name	Mr. Prateek Shrivastava
Title	Founder/Director, PNA Attorneys and Consultants (Operating as PNA Intellectual Property & Technology Attorneys)



## Expert Talk

**ideapad**  
A BUSINESS INCUBATOR OF ITM UNIVERSITY GWALIOR & TV GAWLER

**INSTITUTION'S INNOVATION COUNCIL**  
(Ministry of Education Initiative)

**INSTITUTE OF TECHNOLOGY & MANAGEMENT**  
GWALIOR - MP - INDIA  
"THINK BIG... THINK BEYOND"

**UNIVERSITY**  
GWALIOR - MP - INDIA  
"CELEBRATING DREAMS"

# PATENTING PROCESS IN INDIA AND IP MANAGEMENT FOR COLLEGES/UNIVERSITIES

**FRIDAY 03 SEPTEMBER 2021** 03:00PM TO 04:00PM

**Expert:**  
**Mr. Prateek Shrivastava**  
Practicing Patent Attorney in India  
Electronics Engineer & Advocate

**REGISTRATION LINK:** <https://forms.gle/zY3DggUybTYtbahK9>



**Dean (R&D)**  
**Institute of Technology & Management**  
**Gwalior (M.P.) INDIA**



# Expert Talk



  
**Dean (R&D)**  
Institute of Technology & Management  
Gwalior (M.P.) INDIA





Creative of the activity

**ITM UNIVERSITY**  
GWALIOR - MP - INDIA  
"CELEBRATING DREAMS"

**ideapad**  
A GLOBAL INCUBATOR OF IITM UNIVERSITY GWALIOR & IITM GWALIOR

**INSTITUTION'S INNOVATION COUNCIL**  
(Ministry of Education Initiative)

**ITM**  
INSTITUTE OF TECHNOLOGY & MANAGEMENT  
GWALIOR - MP - INDIA  
"THINK BIG... THINK BEYOND"

## PATENTING PROCESS IN INDIA AND IP MANAGEMENT FOR COLLEGES/UNIVERSITIES

**FRIDAY 03 SEPTEMBER 2021**

**03:00PM TO 04:00PM**

**Expert:**  
**Mr. Prateek Shrivastava**  
Practicing Patent Attorney in India  
Electronics Engineer & Advocate

**REGISTRATION LINK:** <https://forms.gle/zY3DggUybTYtbahK9>

**25th ANNIVERSARY**  
SILVER JUBILEE CELEBRATION  
1996-2021



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Institute of Technology & Management  
Gwalior (M.P.) INDIA



**ITM**  
INSTITUTE OF TECHNOLOGY & MANAGEMENT

No. ITM/2022//DO/ 1756

Date: 16 June 2022

To,  
The KAPILA Team  
MoE's Innovation Cell  
All India Council for Technical Education (AICTE), New Delhi

Dear Sir / Mam,  
Subject: Formation and Approval of KAPILA committee

The following members have been selected as per the guidelines for approving the innovative ideas for KAPILA scheme.

Sl. No.	Designation	Name	Institute/Company name	Contact No.	Email Address
1.	Chairperson - (Director)	Dr. Meenakshi Mazumdar	Institute of Technology & Management	9340620782	directoritmgoi@itmgoi.in
2.	Institute alumni / Industry expert	Mr. Mohsin Hasan	Smart Controls India Limited	9827553363	mohsin_engg@yahoo.com
3.	Incubation Head	Mr. Pawan Tiwari	ITM Business and Incubator Foundation	9425400737	pawantiwari.mca@itmuni.ac.in
4.	Legal Advisor	Mr. Prateek Shrivastava	PNA IP and Technology Attorneys	9015815408	prateek@pna-ip.com
5.	Convenor	Dr. Deepesh Bhardwaj	Institute of Technology & Management	9977672671	deepesh.bhardwaj@itmgoi.in
6.	(Senior Faculty Member)	Dr. Prabha Dixit	Institute of Technology & Management	9425110434	prabha.dixit.chem@itmuni.ac.in
7.	(Senior Faculty Member)	Dr. Deepak Gupta	Institute of Technology & Management	9011564796	deepak.gupta@itmgoi.in
8.	(Single Point of Contact)	Prof. Raj kumar Rajoria	Institute of Technology & Management	9301908600	rk.rajoria@itmgoi.in

I hereby declare that the above-mentioned members have been selected for the KAPILA committee. They will further shortlist the innovative ideas for KAPILA submission from the submitted ideas at the institute level.

*MEB*  
Dr. Meenakshi Mazumdar  
Director

**DIRECTOR**  
Institute of Technology & Management  
Gwalior (M.P.)

ITM Campus, Opp. Sithouli Rly. Station, N.H - 75, Jhansi Road, Gwalior (M.P.) - 474 001 INDIA  
Tel. Nos. : +91-751-2440052, 2432977, 2432989 (ext. 232) Telefax : +91-751-2432988  
Email: itm.office@rediffmail.com, itm@itmuni.ac.in, website : www.itmuniverse.in



*[Signature]*  
**Dean (R&D)**  
Institute of Technology & Management  
Gwalior (M.P.) INDIA



To,  
The Registrar of Trademark,  
Trademark Registry, MUMBAI

Date: 14/05/2024

Sub: REPLY TO EXAMINATION REPORT(MIS-R) Dated on: 01/11/2022 16:03:18  
Ref: Application Number: 5576908  
In case of hearing, your preferred mode of attending the hearing is: VIDEO CONFERENCING

Sir,  
With reference to the above application, the point wise reply is as under: -

Reply attached separately

PRATEEK SHRIVASTAVA  
Attorney [32147]

Validity unknown  
Digitally Signed  
Name: PRATEEK SHRIVASTAVA  
Date: 14-May-2024 15:51:55  
Reason: TMS  
Location: ONLINE

## LOGO Filling and authorization Letter Through PNA Attorney



  
Dean (R&D)  
Institute of Technology & Management  
Gwalior (M.P.) INDIA



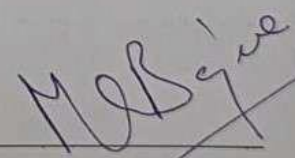
**GENERAL POWER OF ATTORNEY**  
**The Trade Marks Act, 1999**  
read with **The Trade Marks Rules, 2017**  
**Form of Authorization of an Agent**

Attorney's Code: 32147

I, **MEENAKSHI MAZUMDAR**, an Indian national of the address Director, ITM (Institute of Technology and Management), Nh-75, opp. Sithouli Railway Station, Sithouli, Gwalior, Madhya Pradesh 475001, hereby authorize **Mr. Prateek Shrivastava, Ms. Monica Chhabra, Ms. Manisha Agrawal, and Ms. Saumya Bidua** as Advocates and Intellectual Property Attorneys for our trademark matters, including applications, registrations, oppositions, rectifications, registered users, renewals, restorations, assignments and any proceedings under the Trade Marks Act, 1999 and Trade Marks Rules, 2017 and all such proceedings before the Registrar of Trade Marks or the Government of India and all acts, deeds and things (including the appointment of a substitute or substitutes) as the said Agent(s) may deem necessary or expedient in connection therewith or incidental thereto and request that all notices requisitions and communications relating thereto may be sent to such at:

PNA Intellectual Property & Technology Attorneys,  
Attn: Prateek Shrivastava  
97, Tansen Nagar, Gwalior (MP) – 474003, India (Email: trademarks@pna-ip.com; and  
Mobile No.: +91 9015815408)

Dated this the 20<sup>th</sup> Day of May, 2024

  
\_\_\_\_\_  
Signature  
**DIRECTOR**  
Institute of Technology & Management  
Gwalior (M.P.)

To,  
The Registrar of Trade Marks Office of the Trade Marks Registry  
At: New Delhi/Chennai/Mumbai/Kolkata/Ahmedabad



  
**Dean (R&D)**  
Institute of Technology & Management  
Gwalior (M.P.) INDIA



**FORM TM-M**  
**THE TRADE MARKS ACT, 1999**  
**Application/Request for any miscellaneous function in respect of a Trademark**  
**Application /Opposition/Rectification**  
**under the Trade Marks Act**

Temp# : 10704080

REQUEST	REQUEST SUBMITTING AUTHORISATION OF AGENT
FEE	0
APPLICANT OR REGISTERED PROPRIETOR/OPPONENT/THIRD PARTY MAKING THE APPLICATNION/REQUEST	
Applicant Name	MEENAKSHI MAZUMDAR
Trading As	NA
Address	Director, ITM (Institute of Technology and Management), Nh-75, opp. Sithouli Railway Station, Sithouli, Gwalior, Madhya Pradesh 475001
Service Address	97, Tansen Nagar, Gwalior (M.P.)-474003, India
Mobile No	9015815408
Email address	trademarks@pna-ip.com
AGENT OF THE APPLICANT OR REGISTERED PROPRIETOR/OPPONMENT/THIRD PARTY AS THE CASE MAY BE(if any)	
Agent Name	Prateek Shrivastava
Address	97, Tansen Nagar Gwalior (MP), 474003
Mobile No	9015815408
Agent Email	trademarks@pna-ip.com
Nature of the Agent	Advocate
Registration No	32147
Class(es)	41
REQUEST / APPLICATION IN THE MATTER OF	
APPLICATION NUMBER	5578908
REQUEST	REQUEST SUBMITTING AUTHORISATION OF AGENT
Date	21-05-2024 04:19 PM

Validity unknown

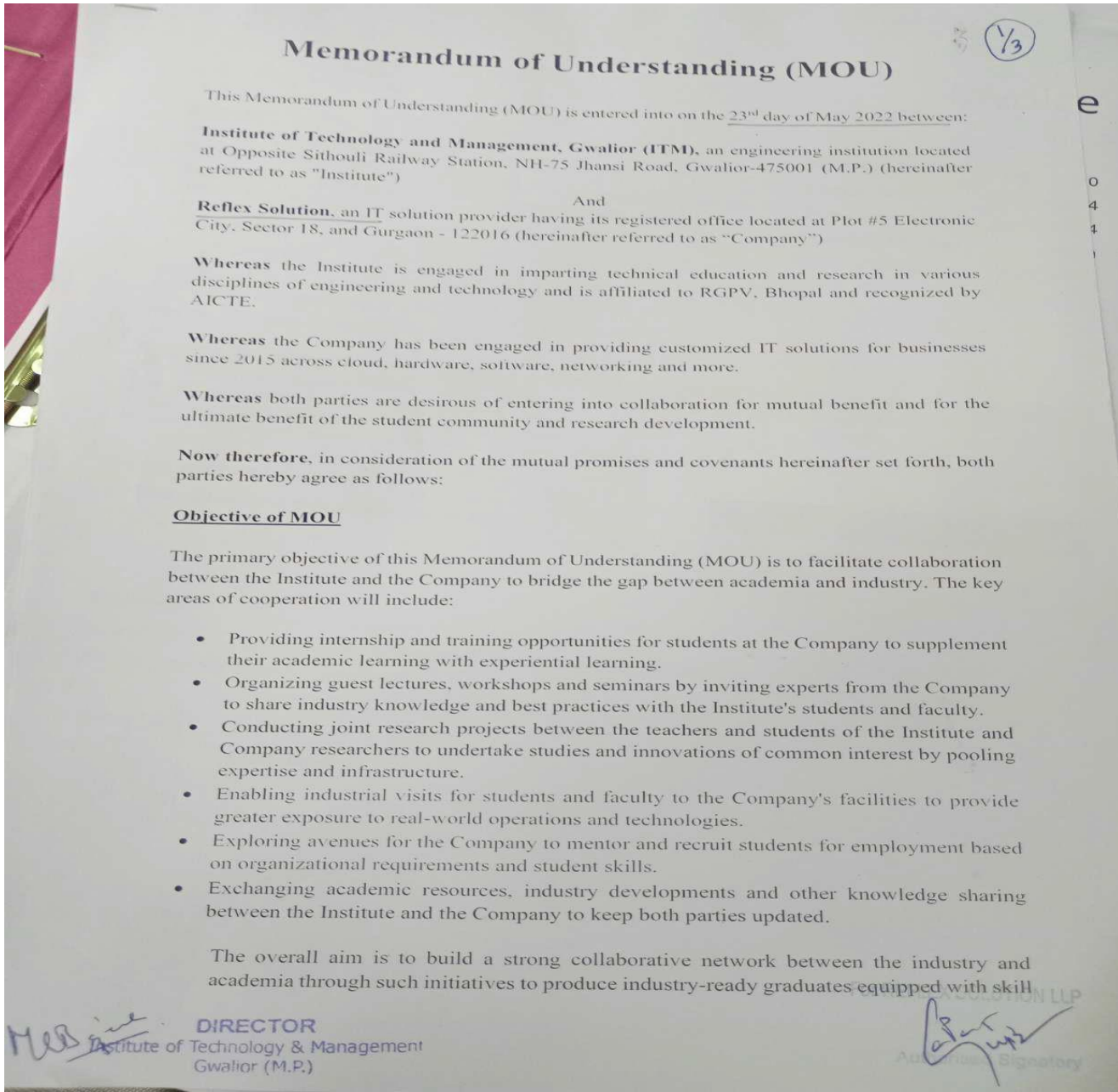
Digitally Signed  
Name: PRATEEK SHRIVASTAVA  
Date: 21-May-2024 4:36:42  
Reason: TM/10704080  
Location: ONLINE



**Dean (R&D)**  
**Institute of Technology & Management**  
**Gwalior (M.P.) INDIA**



Name of the MoU	Name of the collaborating agency	Year of signing	Duration of MoU	List the actual activities under MOU
MOU for Skill upgrade	Reflex Solutions Haryana India	23.05.2022	3year	*Research Grant of Rs 5.5lakhs



**Dean (R&D)**  
Institute of Technology & Management  
Gwalior (M.P.) INDIA



2/3

sets aligned to the needs of the industry. The cooperation will be mutually beneficial for both the Institute and the Company.

Terms and Conditions

**1. Internships, Projects & Consultancy**

- i) The Institute and the Company will work together and the company will offer internships to students of all the engineering and management disciplines, as per terms agreed upon by both parties.
  - This may include the number of internship roles, duration, stipend/allowance, facilities, learning objectives, evaluations etc.
  - The collaboration will provide students with industry exposure and practical training aligned with their academic knowledge.
  - Both the Institute and Company will outline expectations, institute will provide infrastructure at its location and ensure a productive internship experience.
- ii) The Institute and Company will jointly mentor and guide students undertaking capstone and industry-linked projects as part of their academics.
  - Faculty members and company personnel will collaborate to provide inputs, supervision and evaluation for such projects.
  - Students will work on projects in the institute as well as in the company as the need arises and will be guided by both to solve real-world business/industry problems and allow the application of concepts learned.
  - The Company will provide data, case studies, access to technology platforms etc. to facilitate relevant project work.
  - The Institute will ensure adequate technical guidance and research support to students from faculty supervisors.
  - The Institute will provide Consultancy to the Company upon mutually agreed terms and conditions thereon.
  - The Institute and the Company may jointly take up research projects of common interest by sharing expertise, resources and infrastructure.
  - The IPR/patents generated from joint research shall be owned jointly, as per terms mutually agreed.

**2. Guest Lectures and Workshops**

- The Institute and the Company will work together to organize guest lectures, seminars, workshops and conferences at the Institute's premises. For these events, the Company will provide industry experts from its organization as speakers and resource persons.
- The Institute will utilize its campus infrastructure and facilities to host the events. Both parties will coordinate schedules and requirements to ensure smooth organization and effective programs that benefit the students.

**3. Industrial Visits and Training**

- The Company will coordinate and arrange for industrial visits to its facilities for students and faculty of the Institute.
- This will allow students to gain first-hand exposure to real work environments, manufacturing processes, the latest technologies etc. related to their fields of study.

MAS *[Signature]*  
DIRECTOR

Institute of Technology & Management  
Gwalior (M.P.)

For REFLEX SOLUTION LLP  
*[Signature]*  
Authorised Signatory



*[Signature]*

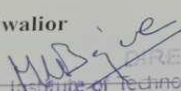
Dean (R&D)  
Institute of Technology & Management  
Gwalior (M.P.) INDIA

## Memorandum of

- 5/3
- The Company can guide the visiting students and staff during the facility tour and provide insights into their products/services.
  - Additionally, the Company may offer specialized training programs in relevant domains for students and faculty at their premises.
  - The industrial visits and dedicated training initiatives will help align the Institute's academic offerings with the needs of the industry.
  - It will also foster greater connections between students, faculty and the Company for enhanced industry-academia collaboration.
4. **Campus Recruitment**  
The Company will consider the students of the Institute for employment opportunities as per requirements. The Institute will provide necessary infrastructure support for recruitment drives.
  5. **Information Exchange**  
Both parties agree to exchange academic materials, new developments, research publications, training materials etc. of mutual interest, subject to confidentiality where applicable.
  6. **Tenure and Termination**
    - i) This MOU shall remain valid for a period of **three** years from the date of signing.
    - ii) The MOU may be terminated by either party by giving a notice period of **two** months.
  7. **Dispute Resolution**  
Any dispute arising shall be resolved amicably through discussion, failing which it shall be resolved through arbitration.
  8. **Governing Law and Jurisdiction**  
This MOU shall be construed and governed by the laws of India. Courts in Gwalior shall have jurisdiction over all matters arising out of or relating to this MOU.

In witness whereof, the parties hereto have caused this MOU to be executed by their duly authorized officers on the date first written above.

For ITM, Gwalior

Signature  DIRECTOR  
Institute of Technology & Management  
Gwalior (M.P.)

Name: Dr. Meenakshi Mazumdar

Designation: Director


For Reflex Solution

Signature  REFLEX SOLUTION LLP  
Authorized Signatory

Name: Mr. Pankaj Gupta

Designation: CEO

Witnesses:

  
1. Cdr. Kamal Tripathi  
Business Head

2. Dr. Mukesh Pandey  
Dean SOET  
ITM University, Gwalior

*Maz give*





Agreement (MOU) - March 2024



# Invoice

**Billed By**  
Institute of Technology and Management, Gwalior  
Opposite Sithouli Railway Station, NH-75 Jhnasi Road, Gwalior, India - 475001  
PAN: AABTS2427G  
Email: directoritmoffice@itmgoi.in  
Phone: +91 751 244 0056

**Billed To**  
Reflex Solution  
Plot #5 Electronic City, Sector 18, Haryana, India - 122016

**Invoice No #** ITM-CT-010  
**Invoice Date** Mar 22, 2024  
**Due Date** Apr 07, 2024  
**Country of Supply** India  
**Place of Supply** Haryana (06)

Item	Quantity	Rate	Amount
Project on Exploring Employees Perception on Wellness Initiatives within Organizational Context and Practices	1.00	₹6,11,000	₹6,11,000

### Terms and Conditions

- Please pay within 15 days from the date of invoice.

<b>Total (INR)</b>	<b>₹6,11,000</b>
<b>Total (in words) :</b> Six Lakh Eleven Thousand Rupees Only	

### Bank Details

**Account Name** Institute of Technology & Management, Gwalior  
**Account Number** 50100132110140  
**IFSC** HDFC0003661  
**Account Type** Current  
**Bank** HDFC Bank



**Dean (R&D)**  
Institute of Technology & Management  
Gwalior (M.P.) INDIA

## Activity- Research Grant



**Reflex Solution**  
Plot No 5, Tenon Ln,  
Electronic City, Phase IV,  
Udyog Vihar, Sector 18,  
Gurugram, Haryana 122022

**Ref. No. 452/08/03/2024**

**To,**

**Dr. Preeti Singh**  
Professor,  
Department of Management  
ITM Gwalior  
Sitholi Campus, Jhansi Road  
Gwalior

Subject: Sanction of Funds for Research on "Exploring Employees Perception on Wellness Initiatives within Organizational Context and Practices"

Dear Dr. Preeti Singh

We are pleased to inform you that Reflex Solution has sanctioned a grant of Rs. **6,11,111/- (Six Lakhs Eleven Thousand and One Hundred Eleven Only)** for two years against your research proposal entitled "Exploring Employees Perception on Wellness Initiatives within Organizational Context and Practices" discussed with Dr. Preeti Singh (Principal Investigator). This grant is awarded based on the merit of your research proposal and the potential impact of your study on the IT Sector.

The funds are to be utilized exclusively for the purpose of conducting the research and must be expended within the next two years from the date of this letter.

**Reflex Solution LLP | AAE-5713**

**Corporate Office :-** Reflex Solution LLP, Plot No. 5 Electronic City, Sector 18, Gurugram, Haryana - 122201

**Website:** www.reflexsolution.com | **E-mail:** info@reflexsolution.com | **Phone:** +91-124-4665030



**Dean (R&D)**  
Institute of Technology & Management  
Gwalior (M.P.) INDIA



Please ensure that all expenditures are in accordance with the budget submitted in your research proposal. Any deviations from the approved budget should be communicated and approved by us in advance.

We expect you to submit periodic progress reports and a final comprehensive report on the completion of the research. The findings from your research should be published in reputed journals and presented at relevant conferences.

We trust that this funding will facilitate your research and contribute significantly to understanding the IT Sector. We wish you all the best in your research endeavors.

Thank you for your commitment to advancing knowledge in this critical area.

Yours sincerely,

For REFLEX SOLUTION LLP

Authorized Signatory

CEO  
Reflex Solution

Reflex Solution LLP | AAE-5713

Corporate Office :- Reflex Solution LLP, Plot No. 5 Electronic City, Sector 18, Gurugram, Haryana - 122201

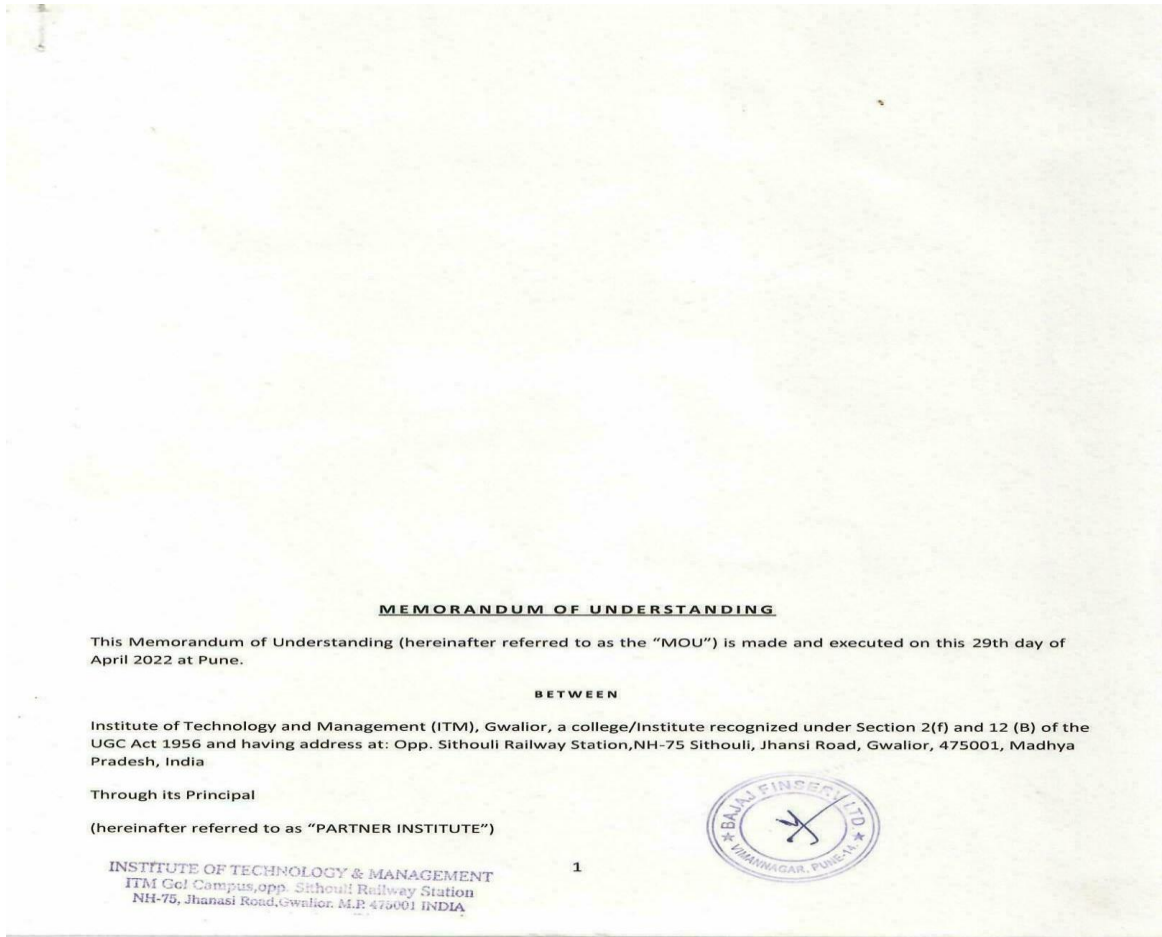
Website: www.reflexsolution.com | E-mail: info@reflexsolution.com | Phone: +91-124-4665030



Dean (R&D)  
Institute of Technology & Management  
Gwalior (M.P.) INDIA



Name of the MoU	Name of the collaborating agency	Year of signing	Duration of MoU	List the actual activities under MOU
MoU	Bajaj Finserv limited & Bajaj Finance Limited	2022	3year	1. Certificate Program 2. Activity – Expert lecture on “Advance Your Professional Future with Bajaj CPBFI”



**MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding (hereinafter referred to as the "MOU") is made and executed on this 29th day of April 2022 at Pune.

**BETWEEN**

Institute of Technology and Management (ITM), Gwalior, a college/Institute recognized under Section 2(f) and 12 (B) of the UGC Act 1956 and having address at: Opp. Sithouli Railway Station, NH-75 Sithouli, Jhansi Road, Gwalior, 475001, Madhya Pradesh, India

Through its Principal

(hereinafter referred to as "PARTNER INSTITUTE")



INSTITUTE OF TECHNOLOGY & MANAGEMENT  
ITM Gol Campus, opp. Sithouli Railway Station  
NH-75, Jhansi Road, Gwalior, M.P. 475001 INDIA



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Institute of Technology & Management  
Gwalior (M.P.) INDIA



AND

**BAJAJ FINSERV LIMITED**, a company registered under the provisions of the Companies Act, 1956, having its registered office at: Bajaj Auto Ltd Complex, Mumbai-Pune Road, Pune 411 035

AND

**BAJAJ FINANCE LIMITED**, a company registered under the provisions of the Companies Act, 1956, having its registered office at: Akurdi, Pune 411 035

Through President (Legal and Taxation) – Bajaj Finserv Limited

(Bajaj Finserv Limited and Bajaj Finance Limited hereinafter referred to as "FINSERV")

The expressions "PARTNER INSTITUTE" and "FINSERV" shall, collectively be referred to as "Parties" and individually as "Party".

WHEREAS:

- A. PARTNER INSTITUTE established in 1997 by Samata Lok Sansthan Trust is affiliated to Jiwaji University.
- B. Bajaj Finserv Limited is the holding company for financial services businesses of the Bajaj Group;
- C. Bajaj Finance Limited is a Non-Banking Finance Company registered with Reserve Bank of India.
- D. FINSERV, as part of its Corporate Social Responsibility (CSR) activities, desires to create employment opportunities for educated youth in the Banking, Finance and Insurance Sector through a customized training programme encompassing product knowledge, communication and other soft skills, which is expected to benefit fresh graduates, especially those belonging to economically weaker sections of the society;
- E. FINSERV, in partnership with some of the leading educational institutes, has designed and developed a customized programme viz. Certificate Programme in Banking, Finance and Insurance (hereinafter referred to as CPBFI).
- E. The PARTNER INSTITUTE has expressed its willingness to partner with FINSERV to conduct CPBFI for its students and alumni, on terms and conditions set out herein below;
- F. FINSERV has accepted the offer of the PARTNER INSTITUTE and agreed to partner with the PARTNER INSTITUTE for conducting CPBFI, on terms and conditions set out below.

NOW THIS AGREEMENT WITNESSETH AND IT IS AGREED BY AND BETWEEN THE PARTIES AS UNDER:

1. Purpose/Objective of CPBFI:

The objective of CPBFI is to impart practical knowledge and essential skills to final year graduation students and fresh graduates, especially those belonging to economically weaker sections of the society, with a view to create employment opportunities for them in the Banking, Finance and Insurance Companies.

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## 2. Scope of CPBFI:

- i. FINSERV has appointed different training institutes as Official Training Partners for conducting CPBFI (hereinafter referred to as CPBFI Official Training Partners).
- ii. FINSERV and the PARTNER INSTITUTE, through one of the CPBFI Official Training Partners, shall conduct, for the eligible students and alumni of the PARTNER INSTITUTE, a Certificate Programme in Banking, Finance and Insurance viz. CPBFI, covering industry overview and product knowledge relevant for roles in banks, NBFCs, life insurance and general insurance companies, communication and other workplace skills. CPBFI shall be conducted through classroom training (hereinafter referred to as CPBFI–CLASSROOM), online training (hereinafter referred to as CPBFI–ONLINE) or a combination of classroom and online training (hereinafter referred to as CPBFI–BLENDED).

## 3. Responsibilities of the Parties:

- i. The PARTNER INSTITUTE shall be responsible for mobilizing students for the CPBFI Programme by spreading awareness about CPBFI and its potential benefits for the prospective students. FINSERV shall, if requested by PARTNER INSTITUTE, at its discretion, support the awareness campaigns by participating in the student meetings, parent meetings and design of publicity material such as posters, leaflets etc.
- ii. The PARTNER INSTITUTE shall be responsible for providing necessary infrastructure facilities for conducting classroom sessions of CPBFI-CLASSROOM and CPBFI-BLENDED, specifically (a) one class room, equipped with a projector, a sound system and a white-board with a seating capacity of at least 45 students, (b) one computer room, equipped with computers having MS Office software and high-speed internet connection, with a seating capacity of at least 25 students, for conducting the online assessment tests (c) one assembly hall with a capacity of around 60 persons and 3 interview rooms, for one day per batch, for conducting CPBFI HR Workshop. PARTNER INSTITUTE shall also provide basic stationery required for training purposes such as marker pens, chart sheets, chalks etc.
- iii. The PARTNER INSTITUTE shall appoint a Coordinator for every CPBFI batch, with following responsibilities;
  - a. To motivate and encourage students to extract maximum benefit from CPBFI.
  - b. To provide necessary support to the CPBFI Official Training Partner for planning and conducting the program.
  - c. To conduct online pre-assessment and post-assessment tests for every batch.
  - d. To ensure that the classes are conducted as per pre-defined schedule.
  - e. To ensure that all students are regularly attending the classes.
  - f. To maintain daily attendance of students.
  - g. To attend few classes as an observer and provide feedback to FINSERV about the training quality.
  - h. To ensure discipline and good conduct from the students.
  - i. To support FINSERV team to conduct CPBFI HR Workshop for every batch.
  - j. To submit required college information as per Annexure 3 to FINSERV coordinator.
- iv. The PARTNER INSTITUTE shall issue an appointment letter to the Coordinator as per format prescribed in Annexure 4 of this MOU. The PARTNER INSTITUTE shall submit the appointment letter, duly authorized by the Principal of the PARTNER INSTITUTE and accepted by the Coordinator, to FINSERV before commencement of every CPBFI Batch.
- v. FINSERV shall be responsible to design and continuously improve the CPBFI programme structure, including adding or deleting courses, changing pedagogy or modifications to the programme duration.



- vi. FINSERV shall be responsible to arrange faculty, with requisite expertise and experience, through any of its CPBFI Official Training Partners. FINSERV shall provide necessary details of the concerned CPBFI Official Training Partner to the PARTNER INSTITUTE at least 2 weeks before start of every batch. FINSERV shall be responsible to arrange the online training platform for conducting CPBFI-ONLINE and CPBFI-BLENDED.
- vii. FINSERV and the PARTNER INSTITUTE, shall be responsible for award of "Certificate of Completion" at the completion of CPBFI to all successful candidates who meet eligibility criteria viz. requisite attendance and credits in the examinations conducted during CPBFI.
- viii. FINSERV, as part of its CSR, shall bear the full cost of faculty deployed by its CPBFI Official Training Partner, to ensure that CPBFI is affordable to students belonging to economically weaker sections of the society.
- ix. FINSERV along with its chosen academic partner/s, shall conduct an online examination at the end of CPBFI. Only students who pass this examination and have requisite attendance shall be eligible to receive the "Certificate of Completion". This examination shall be in addition to all other examinations conducted by the CPBFI Official Training Partner during CPBFI.
- x. The PARTNER INSTITUTE shall display the FINSERV name and logo prominently in all marketing and publicity material, notices for students and all other internal and external communications, in paper form or otherwise, relating to CPBFI.
- xi. Any other use of FINSERV brand names by the PARTNER INSTITUTE shall require prior written consent from FINSERV.
- xii. The PARTNER INSTITUTE shall provide to FINSERV, necessary information about all the students of CPBFI, in the format specified by FINSERV in Annexure 1. FINSERV shall be free to contact the students directly for the purpose of monitoring the impact of CPBFI and the career progression of students.
- xiii. The PARTNER INSTITUTE shall not conduct CPBFI or a programme with identical course structure except in partnership with FINSERV.
- xiv. The PARTNER INSTITUTE shall be solely responsible to comply with regulations of University Grants Commission or any other authority regulating educational activities in India. The PARTNER INSTITUTE agrees that FINSERV shall not have any liability including monetary or otherwise, in the event of any regulatory action taken against the PARTNER INSTITUTE in respect of conducting this programme. The PARTNER INSTITUTE agrees to fully compensate FINSERV in case an action is taken against FINSERV by any such regulatory authority in respect of conduct of CPBFI by the PARTNER INSTITUTE under this MOU.
- xv. The PARTNER INSTITUTE shall be solely responsible for payment of GST or any other taxes that may be applicable, in respect of fees collected by the PARTNER INSTITUTE for CPBFI and FINSERV shall not have any liability towards the same. The PARTNER INSTITUTE agrees that FINSERV shall not have any liability, monetary or otherwise, in the event of any action is taken against the PARTNER INSTITUTE by any tax authorities. The PARTNER INSTITUTE agrees to fully compensate FINSERV in case any action is taken against FINSERV by any such tax authority in respect of conduct of CPBFI by the PARTNER INSTITUTE under this MOU.
- xvi. The PARTNER INSTITUTE shall submit the information specified in Annexure 3 before commencement of every batch to FINSERV.

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#### 4. Batch Strength:

The parties agree that, each batch shall consist of minimum 45 and maximum 60 students. FINSERV and the PARTNER INSTITUTE may mutually decide to start a batch with less than 45 students.

#### 5. Term of the MOU:

The term of this MOU is for a period commencing from signing of this MoU till end of March 31, 2024, except Clause 3(xiii) and Clause 14, which shall continue to be in force for a further period of 3 years from the date of termination of this MOU. The parties may decide to further extend the term of this MOU by mutual consent on such terms and conditions as may be agreed between them.

#### 6. Course fees:

- i. PARTNER INSTITUTE shall charge a non-refundable fee of Rs. 1000(Rupees One thousand only) plus applicable GST and other taxes, to each of the students of CPBFI towards the course fees. The fee payable by each student shall not be less than Rs. 1,000 (Rupees one thousand only) plus applicable taxes and shall not exceed Rs. 3,000 (Rupees three thousand) plus applicable taxes. The fees specified here shall be valid for two years from signing of this MOU. The fees shall be reviewed on completion of this period and parties may mutually agree to revise the same from time to time.
- ii. On successful completion of every batch (i.e. If the overall attendance of the students is in excess of 75%) of CPBFI-CLASSROOM and CPBFI-BLENDED, FINSERV shall pay an amount of Rs. 500 (Rupees Five Hundred only) per student to the PARTNER INSTITUTE as a fee subsidy. The fee subsidy shall be paid by FINSERV within 2 weeks from completion of every batch and submission of bank account information as per Annexure 3. The method for calculating the overall attendance in respect of CPBFI batches, is included in Annexure 2.
- iii. The PARTNER INSTITUTE has agreed to suitably remunerate the coordinator and other staff members for their effort towards successful conduct of CPBFI Batch.
- iv. The PARTNER INSTITUTE, may at its own discretion, waive the fees of students from economically weaker sections, provided the number of such students does not exceed 15% of total enrolment in the respective batch.
- v. The PARTNER INSTITUTE shall ensure that no student shall be allowed to attend CPBFI without paying the full fees except those permitted under sub-clause iv above.
- vi. The PARTNER INSTITUTE shall submit to FINSERV, before commencement of any batch, extracts of bank statement or copies of cash receipts or a letter from the Principal or Vice-Principal confirming collection of fees from every participant.

#### 7. Duration and contents of CPBFI:

- i. CPBFI shall commence from May 2022. The said Programme will involve training of about 100 hours.
- ii. The PARTNER INSTITUTE has agreed to mobilize, on best effort basis, at least 40 students in first academic year and at least 80 students from second academic year onwards. The PARTNER INSTITUTE shall decide the batch schedule and timings and inform the schedule to FINSERV at least 45 days before commencement of the batch.

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- iii. FINSERV shall arrange to make the faculty available as per the schedule informed by the PARTNER INSTITUTE.
- iv. Detailed schedule of the lectures and practical shall be given in advance to students before commencement of CPBFI.

**8. Place of teaching:**

- i. The CPBFI classroom teaching and practical shall be conducted at Institute of Technology and Management (ITM), Gwalior, Gwalior by the CPBFI Official Training Partner, for up to four hours a day on such days, dates and at such timings as may be mutually decided between the parties.

**9. Eligibility for CPBFI:**

- i. Any student who is studying in the final year of Graduation Programme or pursuing any post-graduation programme shall be eligible to apply for admission to CPBFI.
- ii. Additionally, any fresh graduate i.e. a graduate with less than 2 years of work experience or no work experience, shall also be eligible to apply for admission to CPBFI.
- iii. Only candidates who are less than 27 years old, on the date of application, are eligible to apply for admission to CPBFI.
- iv. The PARTNER INSTITUTE shall select the final list of candidates for admission based on the criteria mutually agreed upon by the PARTNER INSTITUTE and FINSERV from time to time.

**10. Discipline and right to expel:**

- i. The students of CPBFI-CLASSROOM and CPBFI-BLENDED shall be subject to rules of discipline/code of conduct of the PARTNER INSTITUTE during course period. In case of CPBFI – ONLINE, the students shall be subject to rules of discipline/code of conduct of the CPBFI Official Training Partner.
- ii. If the concerned CPBFI Official Training Partner observes a breach of code of conduct by any student, it shall immediately report the same to the CPBFI Coordinator for necessary action.
- iii. If any participant commits breach of code of conduct of the PARTNER INSTITUTE, the faculty shall have full authority to expel such student for the remaining duration of CPBFI.

**11. Faculty:**

- i. FINSERV shall be solely responsible for arranging, through a CPBFI Official Training Partner, faculty, with requisite industry and teaching experience, and conducting CPBFI efficiently and effectively. The PARTNER INSTITUTE shall not be responsible for making any payments to the faculty of the CPBFI Official Training Partner.
- ii. Some of the lectures of CPBFI may be conducted by the experts from FINSERV as per the understanding between the parties. However, the PARTNER INSTITUTE shall not be liable to pay any amounts to FINSERV towards the said lectures and no amounts shall be deducted from the amounts payable to the PARTNER INSTITUTE.



12. Certification:

FINSERV and the PARTNER INSTITUTE shall issue a "Certificate of Completion" in "Certificate Programme in Banking, Finance and Insurance" to the eligible students of CPBFI-CLASSROOM and CPBFI-BLENDED. The certificates shall be printed by FINSERV and shall carry the logos of FINSERV, the PARTNER INSTITUTE and the concerned CPBFI Official Training Partner.

FINSERV shall issue a "Certificate of Completion" in "Certificate Programme in Banking, Finance and Insurance" to the eligible students of CPBFI-ONLINE. The certificates shall be in digital format and shall carry the logos of FINSERV, the PARTNER INSTITUTE and the concerned CPBFI Training Partner.

13. Further Agreements:

The parties agree that, they may mutually discuss and enter into further agreements, if needed.

14. Confidentiality:

- i. The Parties agree to maintain strict secrecy and confidentiality regarding any and all Confidential Information exchanged or to be exchanged between them in relation to this MOU.
- ii. The PARTNER INSTITUTE agrees that all the course material provided by FINSERV or the CPBFI Official Training Partner, including but not limited to CPBFI structure, curriculum, lesson plans and evaluation methods, shall be deemed to be Confidential Information.
- iii. The PARTNER INSTITUTE agrees that any of FINSERV's technical or business or other information including information given for development of any case studies / development of any program modules / contents, made available by FINSERV or its personnel to the PARTNER INSTITUTE shall be deemed to be Confidential Information.
- iv. The PARTNER INSTITUTE agrees to restrict access and disclosure of Confidential Information to such of their employees, agents, vendors, and contractors strictly on a "need to know" basis, to maintain confidentiality of the Information disclosed to it in accordance with this clause.
- v. Information and material disclosed and provided by each party to the other party in pursuance of or in connection with performance of its obligation under this MOU shall, at all times, remain the sole and exclusive property of the disclosing Party.

15. Intimation about cancellation/postponement of CPBFI:

- i. If due to any cogent reasons, it appears to the PARTNER INSTITUTE that it is unable to arrange any batch as per schedule, the PARTNER INSTITUTE shall intimate about its inability to FINSERV at least 30 days in advance and the parties shall decide further schedule of CPBFI by mutual consent. FINSERV may decide to complete such batches through online classes.
- ii. However, if such postponement or cancellation is necessitated due to any last minute, unforeseen and unavoidable circumstances like Act of God, civil commotion, strike, bandh, disruption of traffic, epidemic, war, aggression, change in Government Policy or any other similar circumstances, the PARTNER INSTITUTE shall intimate the change in schedule as early as possible after such circumstances as stated above have arisen. In such circumstances, the PARTNER INSTITUTE shall not be held liable for payment towards any loss or damages caused to FINSERV due to delay in its schedule.

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iii. If for any reason, FINSERV, decides to discontinue support for CPBFI, it shall give a written notice to the PARTNER INSTITUTE, 30 days in advance. Such notice shall not impact any batch which is already in progress on the date of notice and the terms of this MOU shall continue to apply to the running batches.

16. Amendment/Termination:

- i. Any amendment to the terms of this MOU can only be made by mutual consent of the parties.
- ii. This MOU may be terminated by either party, for breach of terms and conditions of the present MOU or otherwise, by a written notice of at least one (1) month in advance. Such notice of termination shall not interfere with the batches underway at the relevant time. Such batches shall be allowed to continue until their conclusion.
- iii. Both the parties agree that Finserv shall have the right of terminating this MOU without any notice to the PARTNER INSTITUTE, if the PARTNER INSTITUTE charges a fee exceeding the amount prescribed under Clause 6(i) of this MOU. In such event, the batches underway at the relevant time, may also be terminated by FINSERV, unless the PARTNER INSTITUTE refunds the excess fee charged to every student of the batch.

17. Applicable Law and Dispute Settlement:

- i. This MOU shall be governed by the Laws of India.
- ii. Any dispute arising between the parties in connection with or arising out of the performance of mutual obligations under this MOU shall be resolved by mutual discussion and consultation. If the dispute remained unresolved even after 30 days, then the dispute shall be referred to the Principal of Institute of Technology and Management (ITM), Gwalior and Mr. V. Rajagopalan, President (Legal and Taxation), Bajaj Finserv Limited. The decision of the principal of Institute of Technology and Management (ITM), Gwalior and Mr. Rajagopalan shall be final and binding on both parties.

18. Originals:

This MOU is executed in counterparts, each of which shall be deemed to be original and retained by each of the Parties but together they shall constitute one and the same MOU.

IN WITNESS WHEREOF, the Parties hereto have put their hands the day, month and the year first hereinabove mentioned.

For Institute of Technology and Management (ITM), Gwalior

For Bajaj Finance Limited

For Bajaj Finserv Limited

Name: Dr. Meenakshi Mazumdar  
Designation: Principal  
**DIRECTOR**  
Institute of Technology & Management  
Gwalior (M.P.)

Name: V. Rajagopalan  
Designation: President (Legal and Taxation)

Name: V. Rajagopalan  
Designation: President (Legal and Taxation)

Witness  
Full Name: Ms. Tania Das  
Designation:

Witness  
Full Name: Ajay Sathe  
Designation: Group Head – Customer Experience and CSR

Witness  
Full Name: Ajay Sathe  
Designation: Group Head – Customer Experience and CSR

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2024

23-CPBFI - Bajaj CPBFI Online Certification program for MBA



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(2022-2024 batch) & (2023-2025 batch)

List of students

SL. No.	Name	Branch	Year of Admission	Passing out year
1	Aakanksha Agrawal	MBA	2023	2025
2	Aastha Agarwal	MBA	2023	2025
3	Abhishek Shrivastava	MBA	2023	2025
4	Abhishek Singh Tomar	MBA	2023	2025
5	Adarsh Dixit	MBA	2023	2025
6	Aditya Yadav	MBA	2023	2025
7	Ajay Kushwah	MBA	2023	2025
8	Ajay Sharma	MBA	2023	2025
9	Amit Barnwas	MBA	2023	2025
10	Anchal Bhardwaj	MBA	2023	2025
11	Ankit	MBA	2023	2025
12	Ankit Bhargav	MBA	2023	2025
13	Ankit Sengar	MBA	2023	2025
14	Ankita Tomar	MBA	2023	2025
15	Anmol Bhardwaj	MBA	2023	2025
16	Anmol Mishra	MBA	2023	2025
17	Anuprash Udeniya	MBA	2023	2025
18	Apsana Rawat	MBA	2023	2025
19	Ashish Soni	MBA	2023	2025
20	Ayushi Ramtri	MBA	2023	2025
21	Bal Krishan Tomar	MBA	2023	2025
22	Bharti Sharma	MBA	2023	2025
23	Bhavesh Rai	MBA	2023	2025
24	Chetan Singhal	MBA	2023	2025
25	Chhaya Senwar	MBA	2023	2025
26	Deepak Sharma	MBA	2023	2025
27	Deepali	MBA	2023	2025
28	Devesh Singh Bhadouriya	MBA	2023	2025
29	Diksha Panjwani	MBA	2023	2025
30	Disha Gupta	MBA	2023	2025
31	Divyansh Agrawal	MBA	2023	2025
32	Esha Singh Rai	MBA	2023	2025





33	Gazal Pal	MBA	2023	2025
34	Gopal Shivhare	MBA	2023	2025
35	Harsh Agarwal	MBA	2023	2025
36	Harsh Gupta	MBA	2023	2025
37	Harsh Rajoriya	MBA	2023	2025
38	Harsh Sharma	MBA	2023	2025
39	Harsh Singh Sengar	MBA	2023	2025
40	Himanshi Rajput	MBA	2023	2025
41	Hirdesh Singh Yadav	MBA	2023	2025
42	Jatin Sharma	MBA	2023	2025
43	Jayati Rathore	MBA	2023	2025
44	Kajal Sharma	MBA	2023	2025
45	Kanak Gupta	MBA	2023	2025
46	Kavita Singh Baghel	MBA	2023	2025
47	Khushi Gugnani	MBA	2023	2025
48	Khushi Kushwah	MBA	2023	2025
49	Khushi Shrivastava	MBA	2023	2025
50	Kirti Raj	MBA	2023	2025
51	Krishan Kant Sharma	MBA	2023	2025
52	Kritika Batra	MBA	2023	2025
53	Kuldeep Singh Kannojiya	MBA	2023	2025
54	Kunal Gole	MBA	2023	2025
55	Kunal Tomar	MBA	2023	2025
56	Kushal Johri	MBA	2023	2025
57	Mahindra Makhija	MBA	2023	2025
58	Manav Sahu	MBA	2023	2025
59	Manoj Gurjar	MBA	2023	2025
60	Manu Goyal	MBA	2023	2025
61	Mayank Pratap Bhadouria	MBA	2023	2025
62	Mohit Parashar	MBA	2023	2025
63	Mohit Tiwari	MBA	2023	2025
64	Monika	MBA	2023	2025
65	Monika Gurjar	MBA	2023	2025
66	Muskan Gupta	MBA	2023	2025
67	Narayan Singh Kaurav	MBA	2023	2025
68	Naresh Rawat	MBA	2023	2025





69	Neha Jha	MBA	2023	2025
70	Neha Karoriya	MBA	2023	2025
71	Neha Pandey	MBA	2023	2025
72	Nikhil Likhari	MBA	2023	2025
73	Nikita Chauhan	MBA	2023	2025
74	Deepak Katare	MBA	2023	2025
75	Nimesh Chaurasiya	MBA	2023	2025
76	Nisha Jatav	MBA	2023	2025
77	Nishant Singh Tomar	MBA	2023	2025
78	Nitin Mahoviya	MBA	2023	2025
79	Nivrati Pandey	MBA	2023	2025
80	Pankaj Rawat	MBA	2023	2025
81	Pankaj Sharma	MBA	2023	2025
82	Piyush Shrivastava	MBA	2023	2025
83	Pranchal Gangil	MBA	2023	2025
84	Prashant Singh	MBA	2023	2025
85	Prashant Tomar	MBA	2023	2025
86	Pratiksha Bhadoria	MBA	2023	2025
87	Perna Jain	MBA	2023	2025
88	Prince Khurana	MBA	2023	2025
89	Priyal Jain	MBA	2023	2025
90	Priyanka Gond	MBA	2023	2025
91	Priyanshu Gupta	MBA	2023	2025
92	Priyanshu Shukla	MBA	2023	2025
93	Pulak Jain	MBA	2023	2025
94	Pushpendra Sharma	MBA	2023	2025
95	Rakshita Jain	MBA	2023	2025
96	Ramendra Sharma	MBA	2023	2025
97	Raunak Gupta	MBA	2023	2025
98	Reema Sinha	MBA	2023	2025
99	Rishika Sahu	MBA	2023	2025
100	Ritik Singh Rajput	MBA	2023	2025
101	Ritu Chaturvedi	MBA	2023	2025
102	Rohini Goswami	MBA	2023	2025
103	Rohit Rajawat	MBA	2023	2025
104	Sabhya Chauhan	MBA	2023	2025





105	Sajal Bhatnagar	MBA	2023	2025
106	Sakshi Gupta	MBA	2023	2025
107	Sakshi Namdev	MBA	2023	2025
108	Sakshi Sharma	MBA	2023	2025
109	Sakshi Yadav	MBA	2023	2025
110	Sandeep Prajapati	MBA	2023	2025
111	Saniya Bansal	MBA	2023	2025
112	Sanskрати Chauhan	MBA	2023	2025
113	Sarbjeet Kaur	MBA	2023	2025
114	Sarika Yadav	MBA	2023	2025
115	Sejal Sanghi	MBA	2023	2025
116	Shashank Shrivastava	MBA	2023	2025
117	Shiv Kumar	MBA	2023	2025
118	Shiva Bajpai	MBA	2023	2025
119	Shivam Gupta	MBA	2023	2025
120	Shreya Gupta	MBA	2023	2025
121	Shubham Bharti	MBA	2023	2025
122	Shubham Magariya	MBA	2023	2025
123	Shubham Shirke	MBA	2023	2025
124	Sneha Saraswat	MBA	2023	2025
125	Sneha Sharma	MBA	2023	2025
126	Suhani Tyagi	MBA	2023	2025
127	Sujal G.C.	MBA	2023	2025
128	Sukreet Singh	MBA	2023	2025
129	Suraj Bhargav	MBA	2023	2025
130	Suraj Pathak	MBA	2023	2025
131	Suraj Singh Gurjar	MBA	2023	2025
132	Swati Rana	MBA	2023	2025
133	Sweety Yadav	MBA	2023	2025
134	Trapti Makhija	MBA	2023	2025
135	Trisha Singhal	MBA	2023	2025
136	Uday Pratap Singh Rathore	MBA	2023	2025
137	Urva Kulshrestha	MBA	2023	2025
138	Vaishali Markale	MBA	2023	2025
139	Vaishnavi Bhardwaj	MBA	2023	2025





140	Vani Shrivastava	MBA	2023	2025
141	Vansh Gupta	MBA	2023	2025
142	Varsha Mahor	MBA	2023	2025
143	Varsha Yadav	MBA	2023	2025
144	Vedika Seth	MBA	2023	2025
145	Vivek Katore	MBA	2023	2025
146	Yadyamini Saxena	MBA	2023	2025
147	Yash Agarwal	MBA	2023	2025
148	Yashika Kansana	MBA	2023	2025
149	Yogendra Bhadoriya	MBA	2023	2025
150	Yuvraj Singh Bhadouria	MBA	2023	2025
151	Aashika Agrawal	MBA	2022	2024
152	Abhay Pratap Bhadouriya	MBA	2022	2024
153	Abhishek Singh Tomar	MBA	2022	2024
154	Alpendra Gurjar	MBA	2022	2024
155	Ayush Kirar	MBA	2022	2024
156	Divyanshi Shivhare	MBA	2022	2024
157	Divyanshi Shrivastava	MBA	2022	2024
158	Gourav Singh Narwaria	MBA	2022	2024
159	Harshit Shukla	MBA	2022	2024
160	Harshita Bakshi	MBA	2022	2024
161	Kritika Sahu	MBA	2022	2024
162	Manshu Jain	MBA	2022	2024
163	Megha Samadhiya	MBA	2022	2024
164	Muskan Sahu	MBA	2022	2024
165	Nitin Rajpoot	MBA	2022	2024
166	Palak Shrivastava	MBA	2022	2024
167	Piyush Gupta	MBA	2022	2024
168	Pradum Jha	MBA	2022	2024
169	Raj Sharma	MBA	2022	2024
170	Ritu Yadav	MBA	2022	2024
171	Santosh Singh Chauhan	MBA	2022	2024
172	Sonali Mishra	MBA	2022	2024

  
HEAD  
Department of Management  
ITM, Gwalior

  
Assistant Director-Training TAP CELL  
Institute of Technology & Management (ITM) Gwalior (M.P.)



  
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Institute of Technology & Management  
Gwalior (M.P.) INDIA





CPBFI



CPBFI

Certificate Programme in Banking, Finance and Insurance



## BAJAJ CPBFI ONLINE CERTIFICATION PROGRAM

### COURSE OBJECTIVES:

- **Skill Enhancement:** The program aims to enhance participants' skills in areas relevant to the BFSI sector, including banking operations, insurance management, and soft skills.
- **Industry Relevance:** By aligning the curriculum with industry requirements, the program prepares students for real-world challenges.
- **Employability:** The primary objective is to make graduates more employable by equipping them with practical knowledge and skills.

### COURSE OUTCOMES:

- **Advanced Business Communication (Soft Skills):**
  - Develop effective communication skills, both written and verbal.
  - Enhance presentation skills, negotiation abilities, and interpersonal communication.
  - Understand the importance of soft skills in professional success.
- **Banking Operations:**
  - Gain insights into various banking functions, including customer service, account management, and transaction processing.
  - Understand regulatory compliance, risk management, and digital banking trends.
- **Learn about retail banking, corporate banking, and investment banking.**
- **Insurance Management:**
  - Explore insurance products, underwriting, and claims processing.
  - Understand risk assessment, policy administration, and insurance marketing.
  - Learn about life insurance, health insurance, and general insurance.

### Assessment:

Final Assessment test will be conducted on 9th Dec 2023.

### To Get the Course Completion Certificate:

- If a student gets more than 50% score in assessment and attendance is less than 75% but more than 65%.
- If a student gets marks less than 50% score in assessment but more than 40% and attendance is more than 75%.

INSTITUTE OF TECHNOLOGY & MANAGEMENT  
Opp. Sithouli Railway Station, NH-75, Jhansi  
Road, Gwalior - 475001, (M.P.), INDIA



## Value Added Course on 23-CPBFI - Bajaj CPBFI Online Certification program

Organized by  
Department of Management  
&  
TAP CELL

ACADEMIC COORDINATOR  
DR. PREETI SINGH  
HOD - MANAGEMENT

FACULTY COORDINATOR /  
CURRICULUM DESIGN  
DR. ANKIT GUPTA  
ASSOCIATE PROFESSOR  
MANAGEMENT

PROGRAM COORDINATOR  
MS. TANIA DAS  
ASSISTANT DIRECTOR TRAINING  
TAP CELL

Duration: 100 Hours  
Date: 26.10.2023 to 09.12.2023

 www.itmgoi.in



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**BEYOND**

**BAJAJ FINSERV | ACTIVATE**

## Certificate Programme in Banking, Finance and Insurance

### Eligibility Criteria for Certificate

Attendance		Score in Assessment	HR Workshop Attended	Result
Equal to or Above	Below	Above		
0	65%	#	-	FAIL
65%	70%	50%	YES	PASS
70%	75%	45%	YES	PASS
75%	-	40%	YES	PASS

#Students with less than 65% attendance shall not be eligible for certificate, regardless of test scores. Students with less than 20% attendance in any subject shall be considered as dropouts, regardless of overall attendance.

Students can get status of their attendance from their student coordinator.

BEYOND is an employability initiative of Bajaj Finserv Limited and its group companies, aimed at making graduates employable for industry, through customised training programmes thereby helping them reach 'beyond' what they think is possible!



*[Signature]*  
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Institute of Technology & Management  
Gwalior (M.P.) INDIA



# Certificate of Completion

This is to certify that

**Megha Samadhiya CPBFI Registration No - BFS332132**

has successfully completed the 100- hour

**Certificate Programme in Banking, Finance and Insurance**  
conducted at Institute of Technology and Management (ITM), Gwalior

between 26, October 2023 and 09, December 2023

in collaboration with Bajaj Finserv Limited.

**For**

Ms. Pallavi Gandhalikar  
National Head-CSR  
Bajaj Finserv Limited

Training Partner



**BAJAJ FINSERV ACTIVATE**



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Gwalior (M.P.) INDIA



# Certificate of Completion

This is to certify that

**Alpendra Gurjar CPBFI Registration No - BFS332119**

has successfully completed the 100- hour

**Certificate Programme in Banking, Finance and Insurance**

conducted at Institute of Technology and Management (ITM), Gwalior

between 26, October 2023 and 09, December 2023

in collaboration with Bajaj Finserv Limited.

**For**

Ms. Pallavi Gandhalikar  
National Head-CSR  
Bajaj Finserv Limited

Training Partner



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Gwalior (M.P.) INDIA



# Certificate of Completion

This is to certify that

**Ritu Yadav CPBFI Registration No - BFS332170**

has successfully completed the 100- hour

**Certificate Programme in Banking, Finance and Insurance**

conducted at Institute of Technology and Management (ITM), Gwalior

between 26, October 2023 and 09, December 2023

in collaboration with Bajaj Finserv Limited.



**For**

Ms. Pallavi Gandhalikar  
National Head-CSR  
Bajaj Finserv Limited

Training Partner



**BAJAJ FINSERV ACTIVATE**



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Institute of Technology & Management  
Gwalior (M.P.) INDIA





# Certificate of Completion

This is to certify that

**Ritu Yadav CPBFI Registration No - BFS332170**

has successfully completed the 100- hour

**Certificate Programme in Banking, Finance and Insurance**

conducted at Institute of Technology and Management (ITM), Gwalior

between 26, October 2023 and 09, December 2023

in collaboration with Bajaj Finserv Limited.

**For**

Ms. Pallavi Gandhalikar  
National Head-CSR  
Bajaj Finserv Limited

Training Partner



**BAJAJ FINSERV ACTIVATE**



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Institute of Technology & Management  
Gwalior (M.P.) INDIA



## Activity – Expert lecture on “Advance Your Professional Future with Bajaj CPBFI”

### Report of the Expert Lecture



Institute of Technology & Management, Gwalior (M.P)  
2021-2022

#### Compliance Report

Name of the program: Advance Your Professional Future with Bajaj CPBFI

Resource Person: CA. Sushant Parekh

Target audience: MBA

Date: 14-08-2021

Time: 10:00 AM

Mode: Online

Total no of participants: 18

Program Coordinator: Ms. Tania Das, Assistant Director Training - TAP CELL

Organised By: TAP CELL

#### Objectives:

- Understanding of banking and insurance products and services & operations.
- Upskilling first-generation graduates from smaller towns and rural areas.
- Impact of the main policy tools and understanding how central banks affect the financial system and the economy more generally and the role they have played in the financial crisis.

#### Outcome:

- Applying management theories and practices to solve business problems.
- leading themselves and others to achieve organizational goals.
- contribution effectively to a team environment.
- learning workplace communication skills and interaction with customers.
- learning to face interviews
- learning about corporate ethics and etiquettes through mock interviews, presentations, and feedback sessions.

  
Ms. Tania Das  
Assistant Director-Training TAP CELL  
Institute of Technology & Management (ITM) Gwalior (M.P.)

  
Dr. Meenakshi Mazumdar  
DIRECTOR  
Institute of Technology & Management  
Gwalior (M.P.)





Dean (R&D)  
Institute of Technology & Management  
Gwalior (M.P.) INDIA



Creative of the Activity

In association with



## Advance Your Professional Future with Bajaj CPBFI

Certificate Program in **Banking, Finance and Insurance**

14<sup>TH</sup> AUGUST, 2021 | 10:00 AM

Speaker:

**CA. Sushant Parakh**  
Chartered Accountant



Invitation only for

Final Year students of Graduation Courses

All students of Post-Graduation Courses

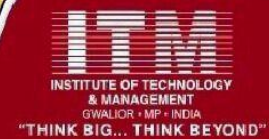
Alumni students upto 27 years age

Join the WhatsApp Group

<https://chat.whatsapp.com/KBBMFeR7Kuz6jCwy1n4wjv>

ORGANIZED BY TAP CELL

Coordinator: **Tania Das**, Assistant Director-Training



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Institute of Technology & Management  
Gwalior (M.P.) INDIA





INSTITUTE OF TECHNOLOGY & MANAGEMENT, GWALIOR (M.P.)

2021-2022

Advance Your Professional Future with Bajaj CPBFI

List of Participants

Sl. No.	Full Name	Roll No.	Email I'd	Contact Number	Branch & Batch
1	Deepak Kumar Tiwari	191032295	dpaktiwari50@gmail.com	8770205550	MBA (2019-2021)
2	Abhishek Rathore	201370659	Abhirathor556@gmail.com	7566571182	MBA (2020-2022)
3	Aditi Shrivastava	201370660	adi4shri@gmail.com	8982760858	MBA (2020-2022)
4	Anushri Soni	201370662	anushrisoni8@gmail.com	7042003826	MBA (2020-2022)
5	Chitransh Saxena	201370663	chitranshsaxena0786@gmail.com	9174134507	MBA (2020-2022)
6	Jasmeet Singh	201370664	jasmeet.renmba2020@gmail.com	8934013818	MBA (2020-2022)
7	Keshav Pateriya	201370665	keshavpateriya1999@gmail.com	8359066616	MBA (2020-2022)
8	Mahima Rao	201370666	Divyabitturao0@gmail.com	9193006053	MBA (2020-2022)
9	Rahul Singh Rajput	201370673	rahulrajput93012@gmail.com	7581921301	MBA (2020-2022)
10	Mirnali Indulkar	201370667	indulkarmirnali@gmail.com	9981197979	MBA (2020-2022)
11	Perisa Gupta	201370670	perisagupta@gmail.com	8962651101	MBA (2020-2022)
12	Priyanshi Shrivastava	201370671	Priyanshi.shrivastavamba2020@gmail.com	9669496960	MBA (2020-2022)
13	Purnima Jain	201370672	purnima.jainmba2020@gmail.com	7000944153	MBA (2020-2022)



14	Ritesh Kumar Prajapati	201370674	ritesh.prajapatimba2020@gmail.com	7619837961	MBA (2020-2022)
15	Saurabh Yadav	201370675	saurabh.yadavmba2020@gmail.com	8349374718	MBA (2020-2022)
16	Siddhant Saxena	201370677	Siddhant.saxenamba2020@gmail.com	8770228196	MBA (2020-2022)
17	Alka Gupta	201370681	Alkag8046@gmail.com	8305002880	MBA (2020-2022)
18	Shailvi Soni	201370685	Sonishailvi@gmail.com	9516739861	MBA (2020-2022)

  
Ms. Tanika Das  
Assistant Director-Training TAP CELL  
Institute of Technology & Management (ITM) Gwalior (M.P.)

Program Coordinator

  
Dr. Meenalshi Mazumdar  
DIRECTOR  
Institute of Technology & Management  
Gwalior (M.P.)

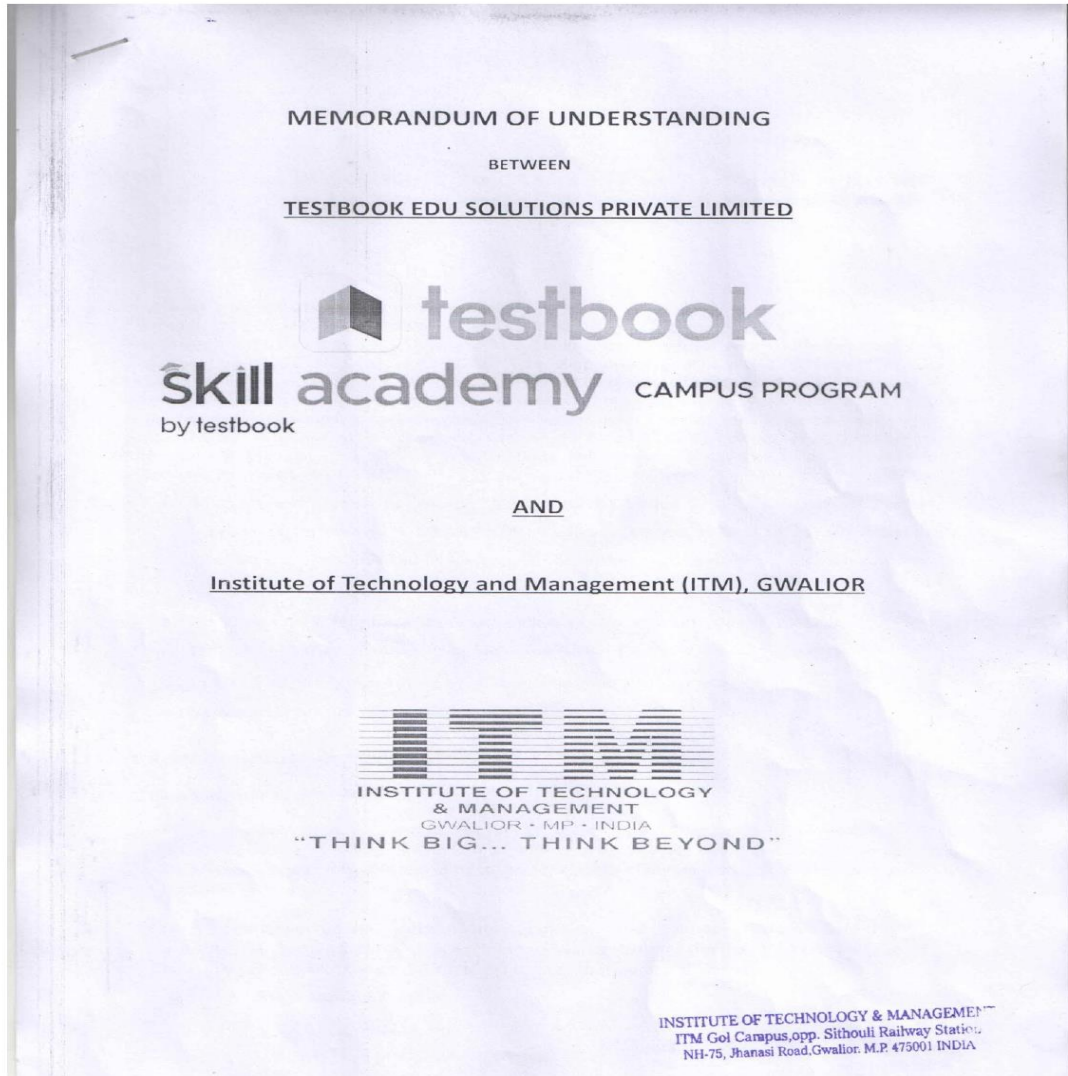


  
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Gwalior (M.P.) INDIA



Name of the MoU	Name of the collaborating agency	Year of signing	Duration of MoU	List the actual activities under MOU
MOU	Testbook Edu Solutions Pvt. Ltd.	2022	1year	Testbook – Skill Academy campus program

MOU



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Institute of Technology & Management  
Gwalior (M.P.) INDIA



February 7, 2022

This Memorandum of Understanding ("MoU") is entered into as of February 7, 2022 (the "Execution Date") by and between, Institute of Technology & Management, Gwalior, (hereinafter referred to as "Institute of Technology & Management, Gwalior")

AND

**TESTBOOK EDU SOLUTIONS PRIVATE LIMITED**

(PAN:AASCS8515R and CIN:U72200MH2013PTC241118), a private limited company incorporated under the Companies Act, 1956, engaged in providing online educational courses to students, having its registered office at 1st and 2nd Floor, Zion Building, Plot no. 273, Sector No. 10, Kharghar, Navi Mumbai, Raigarh, Maharashtra – 410210 (hereinafter referred to as "Testbook", which expression shall unless repugnant to the context or meaning thereto shall mean and include its successors and permitted assigns) represented herein by its Director, Mr. Ashutosh Kumar, duly authorized by its board of directors vide resolution dated 16th November 2019. Institute of Technology & Management, Gwalior and Testbook are individually referred to as a "Party" and collectively as "Parties WHEREAS:

- A. Testbook will provide its services under **Testbook Skilled Campus Program** for use by Institute of Technology & Management, Gwalior in respect of "End Users" (all students who are presently enrolled in any program with the institution), in accordance with the terms and conditions set out herein, and Testbook has agreed to the same.
- B. Pursuant to the foregoing, the Parties have agreed to enter into this MoU to set forth the terms and conditions of their arrangement in the following sections.

As a part of this MoU, both the parties have identified and hereto agree to the following responsibilities respectively:

**1. RESPONSIBILITIES**

**1.1 Responsibilities of Testbook**

- A. Testbook with the help of Institute of Technology & Management, Gwalior shall get all the willing students of Institute of Technology & Management, Gwalior to sign up on Testbook's platform with email ID to avail the services under Testbook Skilled Campus Program.
- B. There will be no financial implications involved between Testbook and Institute of Technology & Management, Gwalior during the "Term" (defined hereafter) of this MoU and the End, Users can get these benefits under **Testbook Skilled Campus Program:**

INSTITUTE OF TECHNOLOGY & MANAGEMENT  
ITM Gol Campus, opp. Sirhindli Railway Station  
Plot No. 273, Kharghar Road, Gwalior, M.P. 472001 INDIA



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Gwalior (M.P.) INDIA

- Placement Preparation Activities for a period of 1 year which can include Live Tests (Minimum of 10) along with a detailed analysis of Institute of Technology & Management, Gwalior End Users' performance to the institute
- Career mentorship sessions from industry experts (Minimum of 10)
- Access to all the content under Testbook Pass for a period of 01 month
- Chance to get internships & full-time opportunities through Testbook 4 Month Internship Program (Details given below)

#### Testbook 4 Months Internship Program:

- Testbook 4 Months Internship Program is the initiative from Testbook to give college students a platform to learn practical approaches to solve business problems working remotely while being in the campus. This program is exclusively for Testbook Skilled Campus Program Partner Colleges
- For every 4 months Testbook will hire 2 students per year from **Institute of Technology & Management, Gwalior**
- Selection process will include entrance tests and group discussions as and when required
- Every 4 months, new set of interns will be recruited
- After a successful completion of internship, students will get an internship certificate and other honorary based on their performance, which will add high value to their profile and CV.
- Various perks will be provided under this program like: FREE enrollment in Skills Career Training Programs worth upto Rs.30,000/-, Exciting Goodies, Vouchers and many more.

#### 1.2 Responsibilities of Institute of Technology & Management, Gwalior

- A. To inform the availability of such free services as referred above to the End Users for upskilling and assessment by circulating necessary information.
- B. To provide support in scheduling the Live Tests and informing the End Users that would help them evaluate their readiness for placements and institute to know the current preparation status of their students.
- C. To form a Whatsapp group with the student representatives of each branch & placement cell coordinators.

#### 2. Other provisions:

- A. This MoU shall be valid for an initial period of 1 (one) year from the Execution Date ("Term") unless terminated earlier by Parties.
- B. Testbook shall keep all the data collected from the students confidential and shall NOT share/disclose to anyone in any form whatsoever without prior written permission from the students. Testbook also agrees that the data so collected shall be used for the purpose envisaged in this MoU and not for any other purpose.

INSTITUTE OF TECHNOLOGY & MANAGEMENT  
Sihouli Railway Station



Dean (R&D)  
Institute of Technology & Management  
Gwalior (M.P.) INDIA



AGREED AND ACCEPTED:

For and on behalf of

Institute of Technology & Management (ITM), Gwalior

Signature:

Name: Dr. Meenakshi Jain

Title: Director

Date:

*Dr. Meenakshi Jain*  
**DIRECTOR**  
Institute of Technology & Management  
Gwalior (M.P.)

For and on behalf of

TESTBOOK EDUSOLUTIONS PVT LTD

Signature: *Ashutosh Kumar*

Name: Ashutosh Kumar

Title: CEO

Date: 9 Feb 2022



INSTITUTE OF TECHNOLOGY & MANAGEMENT  
ITM Gol Campus, opp. Sithouli Railway Station  
NH-75, Jhanasi Road, Gwalior, M.P. 475001 INDIA

*Ashutosh Kumar*



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Institute of Technology & Management  
Gwalior (M.P.) INDIA

Testbook – Skill Academy campus program  
Glimpses of the program

The collage features four posters from the Skill Academy campus program:

- Performance Marketing:** Bootcamp on July 16th, Saturday, 3:00 PM to 5:00 PM. Instructors: Ayesha Singh (Performance Marketing, Zee5 | Ex. Taha CLIQ, Merkle Sokrati | IM Kolkata Alum | 6+ Yrs Exp).
- SEO (Search Engine Optimization):** Bootcamp on September 3rd, Saturday, 3:00 PM to 5:00 PM. Instructor: Krishni Miglani (Marketing & Communications, Amazon Ex Cash Karo, Micanvas, Enactus, Ogilvy | MICA Alum | 9+ yrs Exp).
- Data Analytics:** Bootcamp on June 25th, Saturday, 3:00 PM to 5:00 PM. Instructor: Vishnu Murali (Data Scientist, Deloitte India | Ex Great Learning, Board Infinity | NIT Alum | 6+ yrs Exp).
- Aptitude Test:** Live sessions from June 25th to 30th, Saturday to Thursday, 10:00 AM to 9:00 PM. Includes a list of partner companies: Deloitte, accenture, HCL, TCS, Gartner, Capgemini, and Justdial.



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**Institute of Technology & Management**  
**Gwalior (M.P.) INDIA**